

# Board of Directors Meeting Thursday April 18, 2019 - 5:00 p.m.

## City of Fillmore City Hall, City Council Chambers 250 Central Avenue, Fillmore, CA 93015 AGENDA

- 1. Call to Order First Open Session
- 2. Pledge of Allegiance
- 3. Directors Roll Call

#### 4. Public Comments

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

- 5. Approval of Agenda Motion
- 6. Director Announcements/Board Communications Information Item
- 7. Executive Director Update

## **Information Item**

The Executive Director will provide an informational update on Agency activities since the previous Board meeting of March 21, 2019.

# 8. Legal Counsel Update

#### Information Item

Legal Counsel will provide an informational update on Agency's legal issues and concerns since the previous Board meeting of March 21, 2019.

# 9. Groundwater Sustainability Plans Development Update Information Item

Representatives from Daniel B. Stephens and Associates and/or United Water Conservation District staff will provide an informational update on Agency's Groundwater Sustainability Plans development activities since the previous Board meeting of March 21, 2019.

#### 10. CONSENT CALENDAR

## 10A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of March 21, 2019 and the Special Board Meeting of March 28, 2019.

## 10B Approval of Warrants

The Board has no invoices for payment this month.

## 10C Monthly Financial Report

Staff has prepared an update on the Agency's cash position, as of March 29, 2019, and is currently in the process of issuing credits for groundwater extraction fees. An updated profit and loss statement and balance sheet will be provided once the credits have been completed.

#### 11. INFORMATION ITEMS

# 11A Presentation on Stakeholder Engagement from Daniel B. Stephens & Associates Team

## **Informational Item**

Dave Ceppos, Associate Director of the California State University, Sacramento, Center for Collaborative Policy, and member of the Daniel B. Stephens & Associates groundwater sustainability planning team, will provide a presentation on Stakeholder Engagement in the groundwater sustainability planning process.

#### FUTURE TOPICS FOR BOARD DISCUSSION

## **ADJOURNMENT**

The Board will adjourn to the next Regular Board Meeting on Thursday, May 16, 2019 or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 106 North  $8^{th}$  Street in Santa Paula during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524-1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

**Approved**:

Board Ch<del>air </del>Kelly Long<sup>e</sup>

Posted: (date) April 12, 2019 (time) 10am (attest) Kris Sofley

At: Fillmore City Hall, 250 Central Avenue, Fillmore, CA

Posted: (date) April 11, 2019 (time) 6:15p.m. (attest) Kris Sofley

At: https://www.FPBGSA.org

Posted: (date) April 11, 2019 (time) 6:20p.m. (attest) Kris Sofley

At: https://www.facebook.com/FPBGSA/

Posted: (date) April 11, 2019 (time) 6:05p.m. (attest) *Kris Sofley* At: United Water Conservation District Headquarters, 106 No. 8<sup>th</sup> St., Santa Paula, CA



# Board of Directors Meeting Thursday March 21, 2019 - 5:00 p.m.

## City of Fillmore City Hall, City Council Chambers 250 Central Avenue, Fillmore, CA 93015 MINUTES

#### **Directors Present**

Director Kelly Long, Chair (arrived at 5:12p.m.)
Director Ed McFadden, Vice Chair/Secretary/Treasurer
Director Gordon Kimball
Director Candice Meneghin
Director Glen Pace

### **Directors Absent**

Director Lynn Edmonds

#### **Staff Present**

Anthony Emmert, executive director Steve O'Neill, legal counsel Kris Sofley, clerk of the board

## **Public Present**

Matt Carpenter, Fivepoint NLF
Emilio Cervantes, Jr., Fivepoint NLF
Dan Detmer, United Water Conservation District (UWCD)
Rachael Laenen, Kimball Ranches/Fillmore & Piru Pumpers Associations
Tim Moore, DBS&A
Tony Morgan, DBS&A
George Reid
Steve Zimmer

## 1. Call to Order - First Open Session

Vice Chair McFadden called the meeting to order at 5:10p.m.

# 2. Pledge of Allegiance

Vice Chair McFadden led everyone in the Pledge of Allegiance.

## 3. Directors Roll Call

Directors Kimball, McFadden, Meneghin and Pace are present. Chair Long and Director Edmonds are absent.

## 4. Public Comments

Vice Chair McFadden asked if there were any public comments. None were offered.

## 5. Approval of Agenda

## Motion

Motion to approve the agenda, Director Pace; Second, Director Meneghin. Voice vote: four ayes (Kimball, McFadden, Meneghin, Pace); none opposed; two absent (Edmonds, Long). Motion carries unanimously 4/0/2.

Chair Long arrives at 5:12p.m. and apologized for being late.

# 6. Director Announcements/Board Communications Information Item

Director Kimball reported his attendance at the Association of Water Agencies – Ventura County (AWA) WaterWise Breakfast. He said he listened to attorneys speak about the lawsuits they were involved with regarding groundwater sustainability agencies and the Sustainable Groundwater Management Act (SGMA). He said it was entertaining and may be worrisome. He stressed the importance of outreach and engagement and wanted to make sure that everyone is well informed and that good outreach is provided.

Director Meneghin reported that she is now working part-time with Supervisor Linda Parks on environmental issues.

Chair Long welcomed Director Meneghin back to the Board and said she wanted to make sure everyone knew that Director Meneghin was working with Supervisor Parks.

# 7. Executive Director Update

## **Information Item**

Executive Director Emmert reported that it had been an active period for agency staff. He said the kick off meeting with the Department of Water Resources (DWR) grant manager Eduardo Pech was very productive and lasted about three hours. Mr. Pech dove right into grant reporting details, clarifying how reports and invoicing needs to be submitted. The

meeting also included the consultants from Daniel B Stephens & Associates. Mr. Emmert reported that Mr. Pech provided many tips to keep the Agency out of trouble with its reporting and cash flow.

Mr. Emmert reported that UWCD's staff is continuing to work with the GSP consultants on data and documents sharing.

Mr. Emmert also reported that the UWCD's finance staff had prepared Agency invoices for the period of July 1 through December 31, 2018 but was holding off mailing the invoices until staff received further clarification regarding credits.

Vice Chair McFadden asked if the DWR meeting was more positive than not. Mr. Emmert responded that DWR is bureaucratic, and requires both the Agency and its staff to follow rigid grant reporting requirements; however, DWR staff is helpful. Rules for reporting have changed and Mr. Pech has shared all that he's learned about tracking the work effort and financial reporting.

Chair Long asked if there are set meetings with the DWR. Mr. Emmert said that there are minimum quarterly progress reports, with the first report reaching back to capture the activities and expenses from the beginning of the grant-eligible period to present, which would be the most difficult to complete. Essentially, staff will submit a draft First Quarter report and the first invoice to DWR for review by Mr. Pech. If everything is good, staff will submit a final draft by uploading the report and invoice to the DWR grants web portal. Then, DWR will go thoroughly review the documents and process a reimbursement check to the Agency several months later.

# 8. Legal Counsel Update

## **Information Item**

Legal Counsel said that its update would be given during Executive (Closed) session.

# 9. Groundwater Sustainability Plans Development Update Information Item

Tony Morgan, project manager for Daniel B. Stephens and Associates (DBS&A), said the meeting with DWR's grant manager reinforced that they like paper. He added that DBS&A has shuffled its task names and schedules to match the final grant contract, which will help with processing the grant paperwork. He stated that the invoice in the Board's packet tonight has been updated for that reason. He also reported that his staff and the UWCD's staff have been involved in a data transfer, which will be an ongoing effort. He also thanked Chair Long for provided a letter supporting DBS&A's request for copies of well completion reports which the County had compiled – 710 records to be precise. He added

that DBS&A continues to work on stakeholder engagement with the Executive Director and is looking to get more information on a future agenda for Board update and review.

### 10. CONSENT CALENDAR

## 10A Approval of Minutes

Director Kimball recommended a small change be made to the Minutes from the Board's February 21, 2019 meeting – requesting the word unanimously be changed to mostly in the first paragraph of item 8.

## 10B Approval of Warrants

The Board will consider approving the following invoices for payment: OMLO Legal Services for February 2019 \$1,094.50 DBS&A GSP Consulting Services for February 2019 \$2,683.56

# 10C Monthly Financial Report

The Board will receive a monthly profit and loss statement and balance sheet for the FPB GSA from UWCD's accounting staff.

Motion to approve the Consent Calendar items, with the minor change to the Minutes, Vice Chair McFadden; Second, Director Pace. Voice vote: four ayes (Kimball, Long, McFadden, Pace); one abstained (Meneghin); one absent (Edmonds). Motion carries 4/1/1.

## 11. ACTION ITEMS

# 11A Request for Proposal for Joint Audit Services Motion

Mr. Emmert reported that the Agency did not receive any proposals for Auditing Services, most likely because the total job was too small to interest most accounting firms. Mr. Emmert suggested that, since UWCD provides the billing and accounting services for both the Agency and the Mound Basin Groundwater Sustainability Agency (Mound Basin GSA), perhaps both auditing services requests for proposals could be combined into one request, making the award of contract appear more lucrative. Motion to approve joining with the Mound Basin GSA on requesting proposals for auditing services with an amended deadline of April 24, 2019, Vice Chair McFadden; Second, Director Kimball. Voice vote: five ayes (Kimball, Long, McFadden, Meneghin, Pace); none opposed; one absent (Edmonds). Motion carries 5/0/1.

#### 12. INFORMATION ITEMS

# 12A State Water Purchases through United Water Conservation District Informational Item

Executive Director Emmert provided an update on UWCD's recent State Water Article 21 water purchases (see attached slide presentation). Mr. Emmert reported that Fillmore and Piru Basins have recovered significantly following recent rains, and when UWCD releases the Article 21 water plus accumulated flood flows water from the Santa Felicia Dam in late summer or fall 2019, it will fill the basins further, with some underflow between basins toward the Oxnard Plain. He stated that UWCD's 20 cubic feet per second habitat flow releases from the Santa Felicia Dam will keep lower Piru Creek wet for the rest of the season. DWR is also currently releasing water from Castaic Dam, which is flowing down Castaic Creek and the Santa Clara River, also contributing to recharge in the Fillmore and Piru Basins.

Mr. Emmert also reported that UWCD staff made an incredible effort in managing debris and silt at the Freeman Diversion facility, manually clearing the fish screens with hand rakes to keep the operation going 24 hours a day during the storms. The goal was to divert as much of the sediment laden water as possible in an effort to recharge the coastal basins. He reminded everyone of the connection between the various basins and that when Piru basin fills up, that's also good for Fillmore basin, and on down the line toward the coastal basins.

Mr. Emmert also recounted how, in 2017, the District had ordered Article 21 water in February, but DWR was unable to deliver it until April and May, due to damage it had sustained at Castaic Dam. He noted that the 2017 releases greatly benefitted the Piru and then the Fillmore Basins, causing water levels to rise 30 to 40 feet. He expects that the fall 2019 releases will have a similar benefit to the Fillmore and Piru Basins.

Director Pace asked about the cost of Article 21 water and Mr. Emmert responded that it is approximately \$200 per acre-foot, mainly energy costs for the conveyance of the water. He also said that the UWCD has to be ready, both from a technology and financial perspective when the Article 21 water is available. He added that although the state says California is out of drought, the District contends that groundwater levels are still pretty low and it isn't until those levels increase that the drought should be declared over locally.

Chair Long shared information from her meetings in Sacramento the day before and stated that whether it's a discussion of funding affordable housing or how to grow the work force, water is always a critical component of the discussion as it has a critical impact on the economy for both municipal and agricultural interests.

Director Meneghin asked if there was a cap to how much water UWCD could purchase. Mr. Emmert said there isn't a water cap, but that the financial mechanism available to UWCD presents the limitation, allowing only a maximum of 5,000 acre-feet per year to be purchased and delivered, over the long-term average. He stated that UWCD, in years that limited water is available, sets aside the funds, in order to purchase more water when it is available, such as Article 21 water. Mr. Emmert said UWCD has not historically used pump fees for State Water purchases, just a property tax assessment. The State Water allocation for Ventura County is divided between Casitas (5,000 AF), Ventura (10,000 AF) and United (5,000 AF), but 1,850 acre-feet of United's portion is for the Port Hueneme Water Agency area, and is delivered via Metropolitan Water District, the Calleguas Municipal Water District, and the City of Oxnard. UWCD's property tax assessment builds up over time, but it certainly isn't enough to buy large amounts of water every year.

Chair Long mentioned the letter that the Fillmore and Piru Pumpers Associations had received from Bartels Ranch after Mauricio Guardado, Jr., General Manager, UWCD, made a presentation on State Water and asked Mr. Emmert about the questions raised in that letter and how UWCD is addressing rates and the price of energy.

Mr. Emmert replied that for the last four years, UWCD had about a three percent increase on pump fees, but that was many to adjust for inflation, but that the it will likely need a larger increase this coming year. There was continued discussion among the Board members and Mr. Emmert regarding the price of Article 21 water and funding mechanisms. Mr. Emmert said his suggestion was for United to set up a reserve fund and that could be part of the District's budget process. He said that the District was nearing the end of a rate litigation, and hopes to be finished with that soon, which will facilitate starting a reserve fund. He said the District hopes to at least set up the fund this year and then explore various ways to fund it going forward, and mentioned the possibility of creating a surcharge for the FPB GSA to fund the reserve.

Director Kimball said that a discussion came out of the pumpers' membership meeting a year ago when one or two members said if water is available, let's buy it, which resulted in the presentation from Mr. Guardado. In the interim, people approached Director Kimball and said the pumpers should get involved with this. Ms. Bartels' letter showed some of the misunderstandings pumpers have about State Water purchases and is indicative of the communication problems when speaking out and trying to engage stakeholders. He said he asked for a show of

hands of those that would support including such a provision as part of the GSP process, at a rate of between \$5 and \$15 per acre-foot, and all except Ms. Bartels raised their hands. Director Kimball continued, stating that part of what the Board will face is fears about water, but most pumpers are willing to put money in if it gives them an opportunity to get more water and most of the pumpers have indicated that they want to participate.

Director Pace agreed with Director Kimball and added that at the last meeting of the pumpers, there was no price confirmed, but just asking if they would consider approving such an effort and both the Fillmore pumpers and the Piru pumpers indicated that they are interested in at least discussing the possibility. What needs to be determined is the best mechanism for funding.

Chair Long added that the Bartels Ranch letter was a great opportunity to learn what questions the pumpers have and how to address them as well as how to structure presentations that will help determine the cost of obtaining the water and how the GSA would share that cost among its constituents.

Vice Chair McFadden said that during the one hour meeting, the problems and concerns were discussed and when all was said and done, it was clear the pumpers wanted to do this.

Director Pace said that clearly the pipeline did not interest the pumpers, and that United had a bigger group of stakeholders with a lot of varied interests and this project may appeal to some of them.

Mr. Emmert concluded by saying that United staff is cognizant of how to operate and administer a revenue fund and it was a matter of identifying beneficiaries who would be willing to pay for that water.

Chair Long thanked Mr. Emmert for the presentation and added that it is all good news.

#### FUTURE TOPICS FOR BOARD DISCUSSION

None were offered

## 13. EXECUTIVE (Closed) SESSION 6:20 p.m.

# 13A Conference with Legal Counsel-Anticipated Litigation

Conference with legal counsel; Government Code sec 54956.9; potential litigation: one cases.

# 14. Second Open Session 6:45 p.m.

# 14A Oral Report Regarding Executive (Closed) Session Information Item

Legal Counsel reported that, in accordance with Government Code sec 54956.9, a report was given to the Board, and after review of that report, the Board gave direction to staff but took no reportable action in accordance with the Brown Act.

# ADJOURNMENT 6:48 p.m.

At 6:48 p.m., Chair Long adjourned to the next Regular Board Meeting on Thursday, April 18, 2019, or call of the Chair.

ATTEST: Kelly Long, Chair, FPB GSA Board of Directors
I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Directors meeting of March 21, 2019.
ATTEST: Kris Sofley, Clerk of the Board



# **BOARD MEETING**

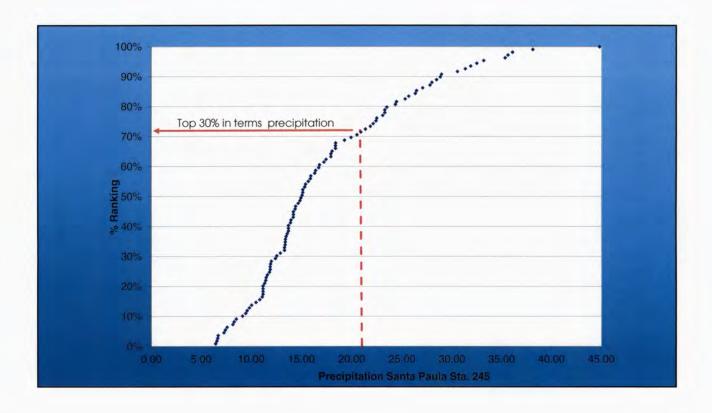
March 21, 2019 @ 5:00pm

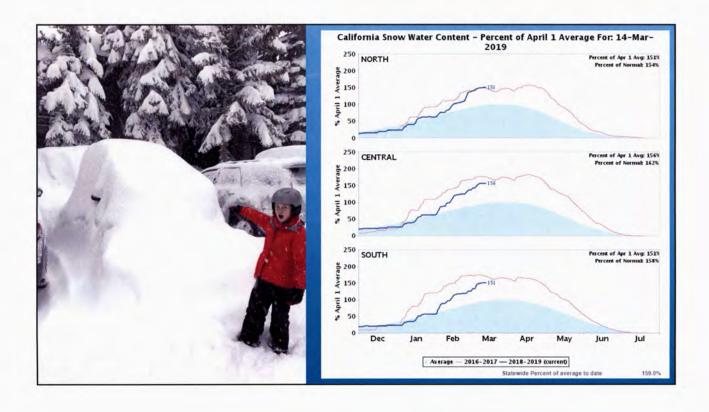
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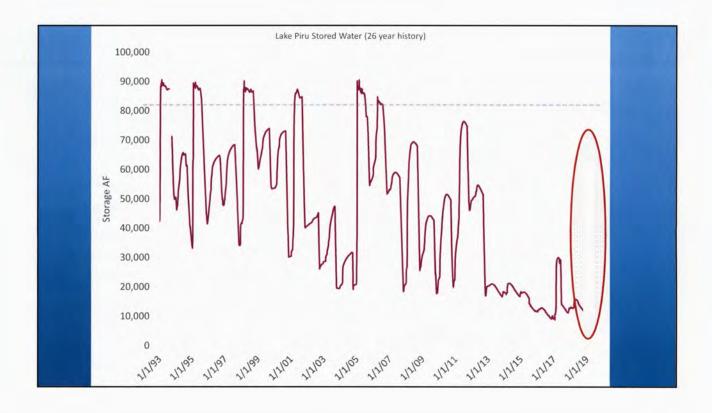
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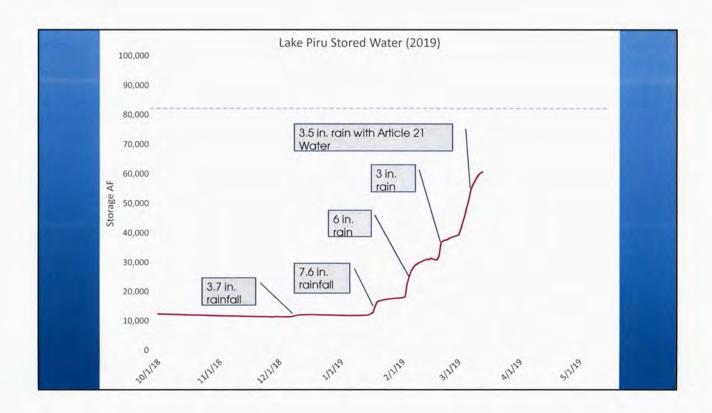


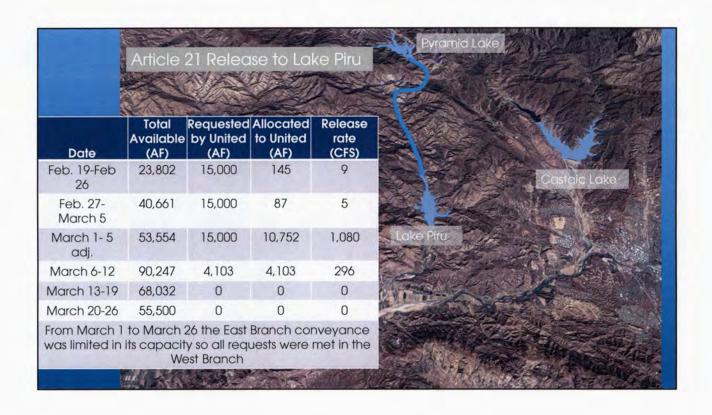


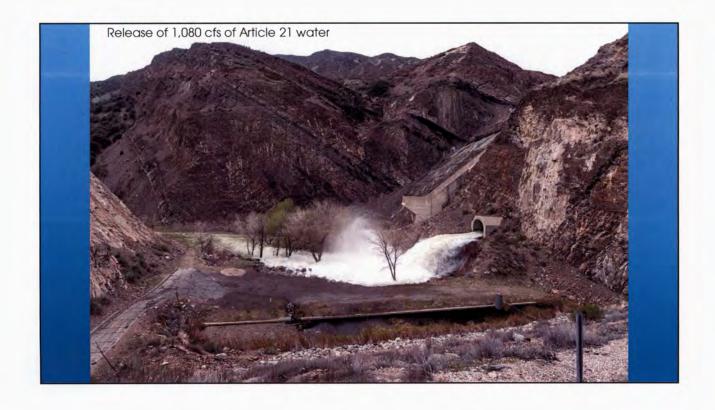




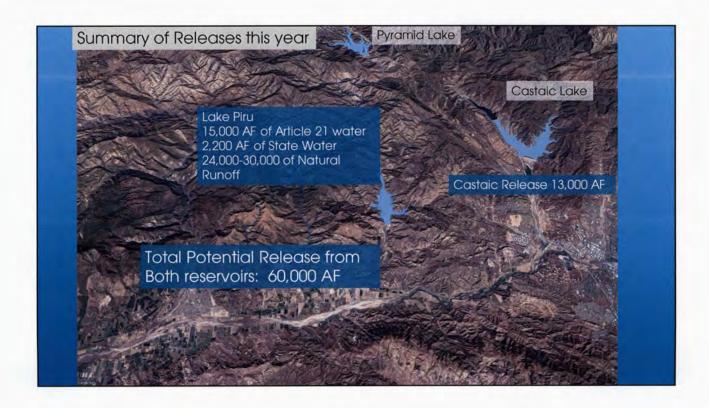






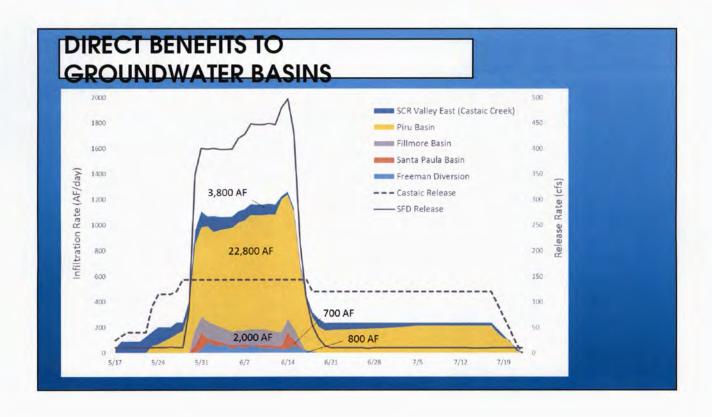


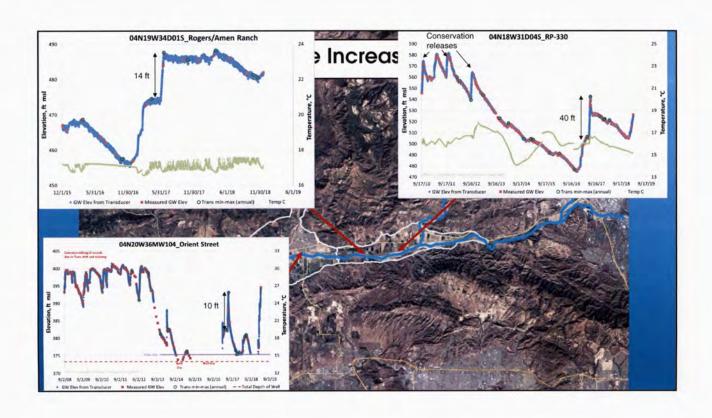


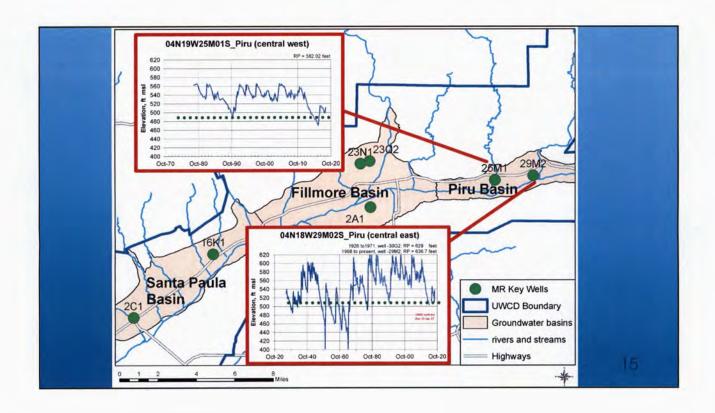


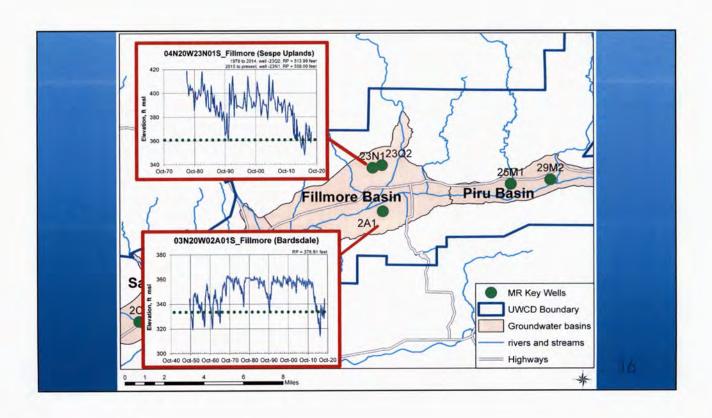


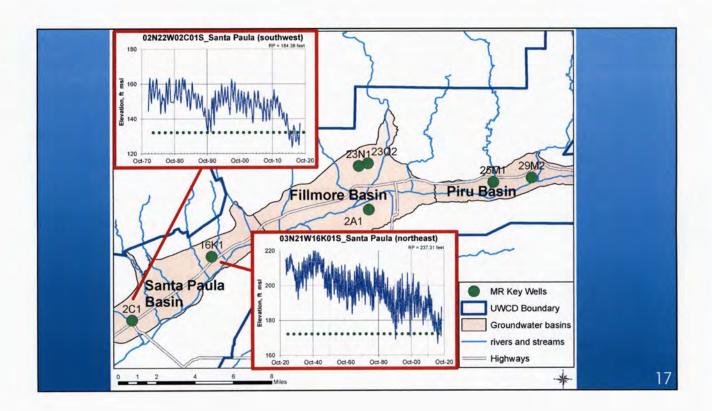














# SPECIAL Board of Directors Meeting Thursday, March 28, 2019 City Council Chambers, Fillmore City Hall 250 Central Avenue, Fillmore, CA 93015

#### **MINUTES**

## **Directors Present**

Director Kelly Long, Chair
Director Ed McFadden, Vice Chair/Secretary/Treasurer
Director Lynn Edmonds
Director Gordon Kimball
Director Candice Meneghin
Director Glen Pace

## **Staff Present**

Anthony Emmert, executive director Steve O'Neill, legal counsel Kris Sofley, clerk of the board

#### **Public Present**

Erin Gorospe, United Water Conservation District (UWCD) Tony Morgan, Daniel B. Stephens & Associates (DBS&A)

## 1. Call to Order 5:05 p.m.

Chair Long called the meeting to order at 5:05p.m.

## 2. Pledge of Allegiance

Chair Long asked everyone to join her in reciting the Pledge of Allegiance

#### 3. Public Comments

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items only during the agendized Public Comment period, in accordance with Government Code Section 54954.3. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

Chair Long asked if there were any public comments. None were offered.

4. Discussion of FPB GSA billing periods and collection policy regarding groundwater extraction fees.

Motion

Mr. Emmert addressed the Board, reminding them of the Board's March 26, 2018, adoption of <u>Resolution 2018-02</u> establishing groundwater extractions rates and commencing billing periods that covered July 1, 2017 through December 31, 2017 and January 1, 2018 through June 30, 2018.

He recalled that, prior to adopting Resolution 2018-02, the Agency had held stakeholder budget workshops and engaged constituents in the discussion of extraction rates and billing cycles and that the pumpers' base and associations had all been part of this process.

He also stated that the Agency had secured a short term loan from the County and in-kind services from UWCD and was awarded a \$1.5 million Proposition 1 grant for development of the Agency's groundwater sustainability plans for the Fillmore and Piru basins.

He then said that, in reviewing the State's Water Code and the Sustainable Groundwater Management Act, the Agency's legal counsel determined that the Agency should credit the assessment fees collected for pumping that occurred before the March 26, 2018 adoption of Resolution 2018-02 and amend the language in Resolution 2018-02 to commence the GSA's billing period on March 26, 2018. He stated that, should the Agency adopt Resolution 2019-01, the revised first billing period would be March 26, 2018 through June 30, 2018. He said that the July 1, 2018 through December 31, 2018 would remain unchanged.

Mr. Emmert reported that the Agency collected approximately \$379,000 for pumping that occurred during the period July 1, 2017 to March 26, 2018. He said that accounting staff would go back over its past billings and issue full credit for the period of July 1, 2017 through December 31, 2017 and a pro-rated credit for the period of January 1, 2018 through March 26, 2018, based on the six-month invoice amount, which covered January 1, 2018 through June 30, 2018. These credits will be reflected on customer statements and invoices for the period of July 1, 2018 through December 31, 2018, which are currently being prepared for ratepayers.

Chair Long reiterated that ratepayers would receive a credit from the Agency for fees collected for the period of July 2017 through December 2017 and January 2018 through March 2018, and that those credits would possibly extend over two billing cycles, until the credit amounts were to exhausted. The recent rains and weather conditions have reduced some ratepayers pumping amounts, which is why Chair Long wants to be sure that the credit is extended until it is exhausted.

Director Kimball also expressed concerns regarding ratepayers who may have sold their properties during this time, and asked that a reimbursement of fees collected be issued to those who have sold their property. He also said that in the case of lessees or agricultural operators, it could be tricky to determine who the credit should be issued to and if staff is unable to locate the lessees or agricultural operators, the credit should go back to the property owner.

Chair Long asked about ratepayers who may request a cash refund, could the Agency afford to issue cash refunds. Mr. Emmert said the Agency shouldn't offer to give a cash refund, but rather carry the credits, which would help the Agency maintain a positive cash flow. He added that the Agency can't legally refuse a refund request, but issuing credits should be encouraged.

Director Pace asked about the legal aspect of this decision. Mr. O'Neill said that the current Resolution 2019-01 amends the language of the previous rate-setting Resolution 2018-02, and while it recognizes the Board's previous actions when it approved the rate. He suggested that the implementation of the credit should begin with notification that the Board has adopted Resolution 2019-01 and authorized the issuance of credit for the first full billing period and pro-rated credit for half of the second billing period.

Chair Long asked if the credits would be divided into two billing cycles or would the full credited amount simply be applied to the next billing cycle invoices. She then suggested there be two line items on the new statements/invoices, clearing showing what the ratepayer in being charged for the current billing cycle and the amount of credit being issued for the previous billing periods. Ms. Gorospe then said that late fees were another line item and asked if the second half of the billing period, during which late fees were assessed, if the late fees should be pro-rated. Chair Long and Director Kimball said the invoice was still paid late, so late fees should still apply.

Ms. Sofley suggested that staff should devise boiler plate language to explain the credit, so that if anyone asks, we are all explaining the credit it the same manner to minimize confusion. Mr. O'Neill added that the effective date, by law, would be March 26, 2018. Director Kimball said a credit for the first three months of 2018 would cover the half assessment through March 26, 2018.

At 5:23p.m., Directors McFadden and Meneghin arrive and apologize for their late arrival.

Chair Long gave the Directors a quick update on the discussion to this point, explaining that Resolution 2019-01 restates the adoption of the groundwater extraction rate and simply removes the "commencing July 1, 2017" from the language of the resolution with the remainder of the resolution being the same. She stated that charges for the period of July 1, 2017 through December 31, 2017 and January 1, 2018 through March 31, 2018 would be credited back to the ratepayers, that late fees would also be credited and that if the current billing cycle amounts were less than the credits applied to each ratepayer, the remaining credit would roll over to the next billing cycle. If a pumper requests a cash refund, the Agency will oblige and staff will track property owners, lessees, et cetera to insure credits are given to the correct party. And lastly, staff will craft a boiler statement explaining the reason for the credit.

Director Pace asked if the Agency had cash on hand in the event that everyone requests a refund. Mr. Emmert reported that \$140,650 in credit would remain on the books after the first credit amount is applied to current invoices for the July 1, 2018 through December 31, 2018 billing period (totaling \$251,159), but that the Agency does not have adequate cash on hand to pay-out refunds to all pumpers, at this time. Chair Long asked about the payment habits of ratepayers and Ms. Gorospe said the majority of ratepayers submit payment within the first six weeks of receiving their invoices from the Agency. Director Pace said of that \$140,000, he would guess that half would not ask for cash back. Director McFadden said farmers are thrilled to get a credit.

Director McFadden asked about how does this would impact the Agency's cash flow two years out, and Mr. Emmert responded that it brings a cash crunch sooner than expected. He said that Agency staff and DBS&A staff would look to see how the work plan could be amended to minimize the cash flow issue, and would also have to check with the DWR grant manager. He stated that one opportunity to reduce cash flow needs would be to either push-off the construction of the monitoring wells, with a current cost estimate of \$800,000 and which requires a 25 percent match from the Agency up-front, or remove them from the grant scope of work. Mr. Emmert stated that there is also an opportunity to request that DWR construct the monitoring wells itself, and that the Mound Basin Groundwater Sustainability Agency has requested that of DWR.

Chair Long asked about the writing of the letter of credit notification and Mr. Emmert said it would be a basic paragraph stating that the Agency was issuing a credit for this specific period and if ratepayers have any questions, they should contact..." He said he would keep it really simple and would use language legal counsel provided.

Chair Long asked about reviewing the budget for the next year and Director Kimball said it should be done soon. Mr. Morgan said that he will work with Mr. Emmert and staff to update cost estimates and will roll that information into the budget. Mr. Emmert said he would appreciate that. Director Pace added that every year the Board needs to see where it is at financially so that it uses realistic numbers in its budget. Chair Long asked when the budget process would begin and Mr. Emmert said very soon. He said he didn't think he'd have a budget available by the April 18 meeting, as he needs to work with accounting staff to issue the credits, revise the work plan, and revise cash flow estimates. Chair Long said that the Agency needs to have a Board discussion first, then the stakeholder workshop, stating "We want to make sure the Board reviews the budget first, then we'll have the workshops." Director McFadden agreed, stating that the Board needs to work out the kinks first and not in front of the pumpers. Director Pace said he would have a discussion with his pumpers' association members and bring information back to the Board at its April 18 meeting. Chair Long asked for a motion adopting the resolution. Motion to adopt Resolution 2019-01, Director McFadden; Second, Director Pace. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries unanimously.

## 5. ADJOURNMENT 5:50 p.m.

The Board was adjourned to the next **Regular Board Meeting** on Monday, **April 18, 2018** or call of the Chair.

March 28, 20 Page 5	19
ATTEST:	Kelly Long, Chair, FPB GSA Board of Directors
•	hat the above is a true and correct copy of the minutes of the Fillmore and Piru Basins ter Sustainability Agency's Special Board of Directors meeting of March 28, 2019.
ATTEST:	

Fillmore and Piru Basins Groundwater Sustainability Agency

Kris Sofley, Clerk of the Board

Special Board of Directors Meeting MINUTES



# SPECIAL BOARD MEETING

March 28, 2019 @ 5:00pm

City Council Chambers, Fillmore City Hall

Name: /OM///O/COW	Name:
Organization: DBSEA	Organization:
Phone:	Phone:
E-mail:	E-mail:
Name:	Name:
Organization:	Organization:
Phone:	Phone:
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Organization:	Organization:
Phone:	Phone:
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Item No. 10C <u>Informational Item</u>

DATE: April 10, 2019 (April 18, 2019 Meeting)

TO: Board of Directors

**SUBJECT:** Monthly Financial Report

#### **SUMMARY**

The Board will receive the monthly financial report for the Fillmore and Piru Basins GSA.

#### **BACKGROUND**

UWCD accounting staff has prepared the update on the GSA's cash position as of March 29, 2019, below.

UWCD staff is currently in the process of issuing credits for groundwater extraction fees and will provide an updated profit and loss statement and balance sheet when the credits have been completed.

#### **Cash Balance Report**

Cash balance as of 2/28/19:	\$254,159.01
Checks issued at March meeting (DBS&A and OMLO):	3,778.06
Deposit of customer payment on 4/5/19:	2,782.39
Cash balance as of 4/10/19:	\$253,163.34

#### **FISCAL IMPACT**

None



Item No. 11A <u>Informational Item</u>

DATE: April 16, 2019

**TO:** Board of Directors

**SUBJECT:** Stakeholder Engagement presentation

#### **SUMMARY**

Dave Ceppos, associate director of the California State University, Sacramento, Center for Collaborative Policy, is a member of the Daniel B. Stephens & Associates groundwater sustainability planning team. Mr. Ceppos will provide a presentation to the Board on stakeholder engagement as it pertains to the groundwater sustainability planning process.