

## Board of Directors Meeting Thursday June 20, 2019 - 5:00 p.m.

## City of Fillmore City Hall, City Council Chambers 250 Central Avenue, Fillmore, CA 93015 AGENDA

- 1. Call to Order First Open Session
- 2. Pledge of Allegiance
- 3. Directors Roll Call

#### 4. Public Comments

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

- 5. Approval of Agenda Motion
- 6. Director Announcements/Board Communications Information Item
- 7. Executive Director Update

### Information Item

The Executive Director will provide an informational update on Agency activities since the previous Board meeting of May 16, 2019.

## 8. Legal Counsel Update

#### Information Item

Legal Counsel will provide an informational update on Agency's legal issues and concerns since the previous Board meeting of May 16, 2019.

## 9. Groundwater Sustainability Plans Development Update Information Item

Representatives from Daniel B. Stephens and Associates and/or United Water Conservation District staff will provide an informational update on Agency's Groundwater Sustainability Plans development activities since the previous Board meeting of May 16, 2019.

### 10. CONSENT CALENDAR

## 10A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of May 16, 2019.

### 10B Approval of Warrants

The Board will consider approving the following invoices for payment this month:

Check No. 11039	\$260.17	Ventura County IT Services Domain renewal/5 months hosting
Check No. 11040	\$3,195.00	Daniel B. Stephens & Associates F&P Basins GSP Development
Check No. 11041	\$1,886.00	Olivarez Madruga Lemieux O'Neill Apr and May legal services
Check No. 11042	\$12,597.29	United Water Conservation District 3 <sup>rd</sup> Quarter Grant and Admin Services

## 10C Monthly Financial Report

The Board will receive a monthly profit and loss statement and balance sheet for the FPB GSA from UWCD's accounting staff.

#### 11. MOTION ITEMS

# 11A Reappointment of Ventura County Supervisor Kelly Long to the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Director

#### Motion

The Board will receive the reappointment of Ventura County Supervisor Kelly Long as Ventura County's representative to the FPBGSA Board of Directors for a subsequent two year term, expiring in June 2021.

## 11B Reappointment of Gordon Kimball to the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Director Motion

The Board will receive the reappointment of Gordon Kimball as Fillmore Pumpers' Association representative to the FPBGSA Board of Directors for a subsequent two year term, expiring in June 2021.

## 11C Reappointment of Candice Meneghin to the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Director Motion

The Board will receive the reappointment of Candice Meneghin as the Environmental Stakeholders' representative to the FPBGSA Board of Directors for a subsequent two year term, expiring in June 2021.

## 11D Resolution 2019-02 Establishing a Biennial Audit Frequency

The Board will consider approving <u>Resolution 2019-02</u> establishing a biennial audit frequency for the agency.

## 11E Selection of an ad hoc budget and rate setting committee Motion

The Board will consider appointing two Directors to an ad hoc budget and rate setting committee to propose, review and recommend FY 2019-20 Budget figures and groundwater extraction fees for the same fiscal period.

# 11F Selection of Dates for 1) Special Board Meeting for FY 2019-20 Budget review and 2) Director and Stakeholder Budget Workshop Motion

The Board will consider setting dates for two (2) Special Board meetings to be held prior to June 30, 2019, for the Board's review of proposed FY 2019-20 Budget and proposed groundwater extraction fees for the same fiscal period; and for a Director and Stakeholder Budget workshop to present the FPBGSA FY 2019-20 Budget and groundwater extraction rates to the public.

#### 12. INFORMATION ITEMS

**NONE** 

#### FUTURE TOPICS FOR BOARD DISCUSSION

#### **ADJOURNMENT**

The Board will adjourn to the next Regular Board Meeting on Thursday, July18, 2019 or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 106 North 8<sup>th</sup> Street in Santa Paula during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524-1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved

Board Chair Kelly Long

Posted: (date) June 17, 2019 (time) 1:30p.m. (attest) Kris Sofley

At: Fillmore City Hall, 250 Central Avenue, Fillmore, CA

Posted: (date) June 17, 2019 (time) 1:45p.m. (attest) Kris Sofley

At: https://www.FPBGSA.org

Posted: (date) June 17, 2019 (time) 1:35p.m. (attest) Kris Sofley

At: https://www.facebook.com/FPBGSA/

Posted: (date) June 17, 2019 (time) 1:38am (attest) Kris Sofley At: United Water Conservation District Headquarters, 106 No. 8th St., Santa Paula, CA



## Board of Directors Meeting Thursday, May 16, 2019 City Council Chambers, Fillmore City Hall 250 Central Avenue, Fillmore, CA 93015

#### **MINUTES**

#### **Directors Present**

Director Kelly Long, Chair Director Gordon Kimball Director Glen Pace Director Candice Meneghin

#### **Directors Absent**

Director Lynn Edmonds Director Ed McFadden, Vice Chair/Secretary/Treasurer

#### **Staff Present**

Anthony Emmert, executive director Wayne Lemieux, legal counsel Kris Sofley, clerk of the board

#### **Public Present**

Emilio Cervantes, Jr., Newhall Land and Farming (NLF)
Dan Detmer, United Water Conservation District (UWCD)
Jesse Gomez, NLF
Dr. Zachary Hanson, UWCD
Tim Moore, Daniel B. Stephens & Associates (DBS&A)
Steve Zimmer

## 1. Call to Order - First Open Session 5:06p.m.

Chair Long called the meeting to order at 5:06p.m.

## 2. Pledge of Allegiance

Chair Long led the group in reciting the Pledge of Allegiance.

#### 3. Directors Roll Call

Chair Long reported that Director McFadden was attending his son's wedding in Alaska and Director Edmonds was out of town. Directors Pace, Kimball, Long and Meneghin were in attendance.

#### 4. Public Comments

Chair Long asked if there were any public comments. None were offered.

### 5. Approval of Agenda

#### Motion

Chair Long asked if there were any changes to the agenda. Ms. Sofley said there were no changes.

Motion to approve the agenda, Director Kimball; Second, Director Pace. Voice vote: four ayes (Kimball, Long, Meneghin, Pace); none opposed/none abstained; two absent (Edmonds, McFadden). Motion carries 4/0/2.

## 6. Director Announcements/Board Communications

#### **Information Item**

Director Meneghin informed the Board that Friends of the Santa Clara River and Stillwater Sciences were submitting projects for potential grant funding, with a focus on groundwater-dependent ecosystems.

Director Kimball announced that the Fillmore and Piru Pumpers' Associations were meeting on June 11 at Veterans Memorial Building in Fillmore and invited the Directors to attend.

## 7. Executive Director Update

#### Information Item

Mr. Emmert addressed the Board, reporting that Erin Gorospe and the finance team at UWCD had been working hard to get credit statements, invoices and letters of explanation out to all of the Fillmore and Piru Groundwater Sustainability Agency (Agency) rate payers. He reported that all documents had been mailed, and that examples were included in the Board agenda package.

He reported that good progress is being made on groundwater model development overall, that the geological component has been completed, and that UWCD staff is working to input the geological information into the model. He stated that once the geological information input is completed, then staff will begin work on developing the numerical model. Mr. Emmert stated that staff will provide the Agency Board with a presentation in the near future.

Mr. Emmert said that staff was in the process of creating the first grant progress report and invoice for submittal to the California Department of Water Resources (DWR). He stated that the first report and invoice preparation is taking some time, as the period covered

extends back to the agency's formation in mid-2017, in order to capture all grant-refundable activities. He said that staff is working with DWR representative Eduardo Pech to rework some of the tasks to create better cash flow for the Agency. He said the Agency has done its best to respect the ratepayers request for a level and consistent rate, but when grant tasks impact cash flow, the Board may have to consider different options.

He also suggested the possibility of a Special Board meeting between now and June 20 to prepare for a Budget workshop.

Regarding the basins' boundary modification, staff are preparing another round of letters to "new family members," introducing them to the FPB GSA and requesting registration of wells with either UWCD and/or the County of Ventura for those whose well information is not available. Staff hasn't received any responses as yet.

Mr. Emmert said he received an email from Kate English requesting the Agency send a letter to the U.S. Environmental Protection Agency (USEPA) regarding the Agency's concerns with oilfield activities near the Sespe Aquifer. He said that the Agency sent a letter to the California State Water Resources Control Board regarding this issue in February of 2018. He said he would be glad to prepare a similar letter to the USEPA.

Director Kimball said he reviewed the letter and credit issuance documents from Erin Gorospe and thought she had done a great job, that everything is clearly expressed. He said that it obviously took a lot of work and that he was impressed. Mr. Emmert said that staff had received questions from two owners of large production wells in the white area east of Santa Paula, and that invoices would be pro-rated for those new ratepayers, based on well pumping for the period of March 2019, when the new basin boundaries were approved by DWR, through Jun 30, 2019.

## 8. Legal Counsel Update

#### Information Item

Mr. Lemieux said that he had no update for the Board.

## 9. Groundwater Sustainability Plans Development Update Information Item

Tim Moore of Daniel B. Stephens and Associates apologized to the Board on behalf of Tony Morgan who was unable to attend the meeting due to a shoulder injury. He said that formats for stakeholder engagement were being developed by Dave Ceppos which Board members and/or the public may be interested in reviewing. He also reported the Groundwater Resources Association was holding its Second Annual Groundwater

Sustainability Agency (GSA) Summit in Fresno on June 5 and 6, and that DWR staff would be making presentations updating participants on the Sustainable Groundwater Management Act (SGMA). He said Mr. Morgan is on the association's Discussion/Planning board and there are some scholarships available for groundwater sustainability agency board members who are unable to afford to attend.

Chair Long asked if UWCD staff would be attending the event and Mr. Detmer said not to his knowledge.

Mr. Detmer said that staff is continuing to work on the development of the groundwater flow model and that the District's new employee, Dr. Zachary Hanson, was working on the software model and that it's all "coming along."

Mr. Detmer also informed the Board that he had recently been elected as the president of the Groundwater Resources Association California Central Coast chapter and that John Lindquist is its new treasurer. He said it was an active agency which sponsors four to six conferences a year, including a three day event in Sacramento in October covering a wide range of topics. He added that if anyone was interested in knowing about the events he would be happy to share information.

#### 10. CONSENT CALENDAR

Motion to approve the Consent Calendar items, Director Pace, Second, Director Meneghin. Director Meneghin recused herself from voting on the Minutes as she was not in attendance at the previous Board meeting. Voice vote: three ayes (Kimball, Pace, Long) on 10A; none opposed/one abstained (Meneghin); two absent (Edmonds, McFadden). On items 10B and 10C, voice vote: four ayes (Kimball, Long, Meneghin, Pace), none opposed/none abstained; two absent (Edmonds, McFadden) Motion carries 4/0/2.

## 10A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of of April 18, 2019.

## 10B Approval of Warrants

The Board will consider approving the following invoices for payment this month:

OMLO March 2019 Services \$440. –less credit of \$206.50 = \$233.50

## 10C Monthly Financial Report

> The Board will receive a monthly profit and loss statement and balance sheet for the FPB GSA from UWCD's accounting staff.

#### 11. INFORMATION ITEMS

## 11A AUDITOR PROPOSAL REVIEW AND SELECTION Motion

Mr. Emmert reminded the Board of staff's first attempt at securing proposals for auditing services yielded no results. By partnering with Mound Basin GSA, the Agency received several proposal this time around. Mr. Emmert, along with UWCD Chief Financial Officer Joseph Jereb and Senior Accountant Erin Gorospe reviewed and ranked each of the proposals resulting in the chart submitted with the staff report and recommendation of Rogers, Anderson, Malody & Scott (RAMS), who were the most qualified and second least expensive. RAMS has also served as the auditor for the District for the past few years, but due to District policy requiring a change of auditors every few years, this would be the firm's last year working with UWCD. Bryan Bondy, executive director for the Mound Basin GSA reported that the MBGSA Board approved RAMS at its Board meeting earlier today.

Motion to authorize the Executive Director to negotiate a service contract on behalf of the Agency with staff's recommended auditing firm, Rogers, Anderson, Malody & Scott (RAMS), Director Kimball; Second, Director Pace. Voice vote: four ayes (Kimball, Long, Meneghin, Pace); none opposed/none abstained; two absent (Edmonds, McFadden). Motion carries 4/0/2.

#### 12. INFORMATION ITEMS

None

#### FUTURE TOPICS FOR BOARD DISCUSSION

Chair Long requested Mr. Emmert draft a letter to the U.S. Environmental Protection Agency regarding the Sespe Aquifer to present for Board approval at the next meeting.

Director Meneghin suggested that the next GSP update include a schedule and a report demonstrating that the team is on track. Mr. Moore said he would communicate that to Mr. Morgan.

Budget for FY 2019-20

Reappointment of Chair Long by the County Board of Supervisors at the June 20, 2019 Board meeting. (new term will run July 2019 through June 2021)

Reappointment of Director Meneghin by the Environmental consortium at the June 20, 2019 meeting. (new term will run July 2019 through June 2021)

Reappointment of Director Kimball by the Fillmore Pumpers Association at the June 20, 2019 meeting. (new term will run July 2019 through June 2021)

## ADJOURNMENT 5:30 p.m.

The Board will adjourn to the next Regular Board Meeting on Thursday, June 20, 2019 or call of the Chair.

ATTEST: Kelly Long, Chair, FPB GSA Board of Directors
I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basin Groundwater Sustainability Agency's Board of Directors meeting of May 16, 2019.
ATTEST: Kris Sofley, Clerk of the Board



## SPECIAL BOARD MEETING

May 16, 2019 @ 5:00pm

City Council Chambers, Fillmore City Hall 250 Central Avenue, Fillmore, CA 93015

Name: Steve Zimne	Al Avenue, Fillmore, CA 93015 Name:
Organization:	Organization:
Phone:	Phone:
E-mail:	E-mail:
Name: Jesse Gomez	Name:
Organization:NCF	Organization:
Phone:	
E-mail:	E-mail:
Name: Emilio Cervantes Ja	Name:
Organization: NG	Organization:
Phone:	Phone:
E-mail:	E-mail:
Name: Tim Moore	Name:
Organization: DBS&A	Organization:
Phone:	Phone:
E-mail:	E-mail:
Name: Zachary Hauson	Name:
Name: Zachary Hausen Organization: United water	Organization:
Phone:	Phone:
E mail:	E-mail:

## Fillmore and Piru Basins GSA Check Detail

June	1	- 1	7.	2	0	19	

Num	Date	Name	Account	Amount
11039	06/17/2019	County of Ventura IT Services Department	10000 ⋅ Bank of the Sierra	(260.17)
11040	06/17/2019	Daniel B Stephens & Associates, Inc.	10000 ⋅ Bank of the Sierra	(3,195.40)
11041	06/17/2019	Olivarez Madruga Lemeiux O'Neill LLP	10000 ⋅ Bank of the Sierra	(1,886.00)
			52501 · Legal Counsel 52501 · Legal Counsel	820.00 1,066.00
				1,886.00
11042	06/17/2019	United Water Conservation District	10000 ⋅ Bank of the Sierra	(12,597.29)
			TOTAL CHECKS	(17,938.86)



Item No. 10C Consent Calendar

DATE: June 17, 2019 (June 20, 2019 Meeting)

TO: Board of Directors

**SUBJECT:** Monthly Financial Report

#### **SUMMARY**

The Board will receive the monthly financial report for the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency).

#### **BACKGROUND**

UWCD accounting staff has prepared financial reports based on the Agency revenue and expenses for the month of May, 2019.

#### **FISCAL IMPACT**

None

Attachments: May 31, 2019 P/L Budget Performance

May 31, 2019 Balance Sheet

# Fillmore and Piru Basins GSA Profit & Loss Budget Performance May 2019

	Jul '18 - May '19	Annual Budget	% of Budget
Income			
40001 · Groundwater Extraction Charge	208,476.48	473,850.00	44.0%
41000 · Grant Revenue	,	,,,,,,,	
41001 · State Grants	0.00	101,808.00	0.0%
Total 41000 · Grant Revenue	0.00	101,808.00	0.0%
47000 · Other Revenue		,,,,,,,	
47001 · Late Fees	2,411.11		
47012 · Returned Check Charges	5.00		
Total 47000 · Other Revenue	2,416.11		
Total Income	210,892.59	575,658.00	36.64%
Gross Profit	210,892.59	575,658.00	36.64%
Expense	210,032.33	373,030.00	30.0476
52200 · Professional Services			
52230 · Prof Svcs - Grant Solicitation	0.00	0.00	0.0%
52240 · Prof Svcs - IT Consulting	260.17	500.00	52.03%
52250 · Prof Svcs - Groundwtr/GSP Prep	200.17	300.00	32.03 /
52251 · Prof Svcs - UWCD GW Services	15,087.00		
52252 · Prof Svcs - GSP Consultant	5,853.90		
52250 · Prof Svcs - Groundwtr/GSP Prep - Other	0.00	160,609.00	0.0%
Total 52250 · Prof Svcs - Groundwtr/GSP Prep	20,940.90	160,609.00	13.04%
52270 · Prof Svcs - Accounting	6,045.39	34,000.00	17.78%
52275 · Prof Svcs - Accounting	7,120.92	30,000.00	23.74%
52280 · Prof Svcs - Executive Director	27,387.76	30,000.00	91.29%
52290 · Prof Svcs - Other	0.00	0.00	0.0%
Total 52200 · Professional Services			24.21%
52500 · Legal Fees	61,755.14	255,109.00	24.217
52501 · Legal Counsel	8,977.00	67,600.00	13.28%
Total 52500 · Legal Fees	8,977.00	67,600.00	13.28%
53000 · Office Expenses	0,977.00	07,000.00	13.20 /
53010 · Onice Expenses  53010 · Public Information	281.00	17,521.00	1.6%
53020 · Office Supplies	194.36	10,000.00	1.94%
53026 · Postage & Mailing	401.02	4,000.00	10.03%
53040 · Membership Dues	0.00	4,000.00	10.037
53110 · Travel & Training	2,669.80		
Total 53000 · Office Expenses	3,546.18	31,521.00	11.25%
53500 · Insurance	3,340.10	31,321.00	11.237
53510 · Liability Insurance	2,077.67	2,500.00	83.11%
Total 53500 · Insurance	2,077.67	2,500.00	83.11%
	2,077.07	2,300.00	03.117
70000 · Interest & Debt Service  70120 · Interest Expense	0.00	0.00	0.0%
·			
Total 70000 · Interest & Debt Service	0.00	0.00	0.0%
70130 · Bank Service Charges	5.00		
80000 · AR Write-Offs - Bad Debt Exp.	0.05	050 700 00	04.440
Total Expense	76,361.04	356,730.00	21.41%

2:11 PM 06/17/19 Accrual Basis

# Fillmore and Piru Basins GSA Balance Sheet As of May 31, 2019

10C Attachment B

May 31, 2019

	Way 31, 2019
ASSETS	
Current Assets	
Checking/Savings	
10000 · Bank of the Sierra	252,929.84
Total Checking/Savings	252,929.84
Accounts Receivable	
11000 · Accounts Receivable	-95,163.30
Total Accounts Receivable	-95,163.30
Total Current Assets	157,766.54
TOTAL ASSETS	157,766.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	17,938.86
Total Accounts Payable	17,938.86
Total Current Liabilities	17,938.86
Total Liabilities	17,938.86
Equity	
32000 · Retained Earnings	5,296.13
Net Income	134,531.55
Total Equity	139,827.68
TOTAL LIABILITIES & EQUITY	157,766.54



Item No. 11A Motion

DATE: June 20, 2019

TO: Board of Directors

**SUBJECT:** Reappointment of Ventura County Supervisor Kelly Long as a Member Director of the

Fillmore and Piru Basins Groundwater Sustainability Agency Board of Directors

#### **SUMMARY**

At the formation of the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) in June 2017, Ventura County Board of Supervisors appointed Supervisor Kelly Long to represent its interest and serve as a Member Director on the Agency Board for a term of two years.

#### **RECOMMENDED ACTION**

Accept the Resolution of the County Board of Supervisors appointing Supervisor Kelly Long for a second two-year term, commencing July 1, 2019 through June 30, 2021.

#### **BACKGROUND**

As directed in the Joint Powers of Authority agreement which formed the Agency, each Director shall be appointed by resolution of that Member's governing body to serve for a term of two years. To stagger the terms of the Directors, the initial terms of the Directors from the City of Fillmore, United Water Conservation District, and Piru Basin Pumpers Association shall be three years. Subsequent terms for those Directors will be two years. Directors from Ventura County, Fillmore Basin Pumpers Association and Environmental Interests were initially appointed for two years. A resolution from the County Board of Supervisors will serve to reappoint Supervisor Long for another two-year term on the Agency Board of Directors.

#### **FISCAL SUMMARY**

There is no fiscal impact associated with this item.

#### **ATTACHMENT**

#### A – Memo chain from Deputy Clerk of the Board, County of Ventura

Proposed Motion: "Motion to a reappointing Supervisor Kelly Lo Piru Basins Groundwater Sustai	ong for anothe	er two year term as a Me	ounty Board of Supervisors mber Director on the Fillmore and
1 <sup>st</sup> : Director		2 <sup>nd</sup> : Director	
Voice/Roll call vote: Director Ed	monds :	Director Kimball:	Director Long:
Director McFadden:	Director	Meneghin:	Director Pace:

#### Kris Sofley

From: Kam, Jessica < Jessica.Kam@ventura.org>

Sent: Tuesday, June 18, 2019 9:27 AM
To: Phillips, Nancy; Kris Sofley

Cc: Miller, Brian; Minjares, Manuel; Tony Emmert; Walker, Michael; Anselm, Arne

Subject: RE: County Board of Supervisors reappointment of Supervisor Long to FPB GSA Board

of Directors

#### Good morning,

Unless otherwise stated, members of Boards/Commissions/Committees whose term has expired may continue to serve until they are reappointed by the Board of Supervisors, or the Board appoints a replacement. Government Code section 1302 states a public official remains in his or her post until the successor is seated.

Best regards,

Jessica L. Kam

Deputy Clerk of the Board

County of Ventura

800 S. Victoria Ave., Ventura, CA 93009-1920

**2**: (805) 654-2558 | 🖶: (805) 677-8711



From: Phillips, Nancy

Sent: Tuesday, June 18, 2019 9:24 AM To: Sofley, Kris <kriss@unitedwater.org>

**Cc:** Miller, Brian <Brian.Miller@ventura.org>; Minjares, Manuel <Manuel.Minjares@ventura.org>; Emmert, AnthonyT <TonyE@unitedwater.org>; Kam, Jessica <Jessica.Kam@ventura.org>; Walker, Michael <Michael.Walker@ventura.org>;

Anselm, Arne < Arne. Anselm@ventura.org>

Subject: RE: County Board of Supervisors reappointment of Supervisor Long to FPB GSA Board of Directors

Kris,

Right now, this is in the hands of Arne Anselm, Deputy Director of Public Works. It is my understanding he is preparing the resolution and board letter for the re-appointment.

Unfortunately, the next board meeting is not until July 23<sup>rd</sup>. However, state government code allows Supervisor Long to continue in the position. Jessica Kam, in the Clerk of the Board's Office, will send us the pertinent government code.

I've copied Jessica, Arne and Michael Walker (County Counsel), to keep them in the loop and to add any additional information.

Please leave the agenda item on so the issue can be discussed and any action recommended can be taken.

Let me know if you have any questions.

#### Nancy Lee Phillips

Senior Executive Aide Supervisor Kelly Long, District 3 Office 805- 654-2276 L#1880 1203 Flynn Rd, Suite 220 Camarillo CA 93012

From: Kris Sofley < kriss@unitedwater.org > Sent: Tuesday, June 18, 2019 7:55 AM

To: Phillips, Nancy < Nancy. Phillips@ventura.org>

Cc: Miller, Brian < Brian.Miller@ventura.org >; Minjares, Manuel < Manuel.Minjares@ventura.org >; Emmert, AnthonyT

<TonyE@unitedwater.org>

Subject: [External] County Board of Supervisors reappointment of Supervisor Long to FPB GSA Board of Directors

**CAUTION:** This email contains links. If it looks suspicious or is not expected, DO NOT click and immediately forward to <a href="mailto:Spam.Manager@ventura.org">Spam.Manager@ventura.org</a>.

#### Good morning Nancy,

First, let me apologize for the lateness of this request. As you may have noticed on the June 20 agenda for the FPB GSA Board of Directors meeting, Supervisor Long is to be "reappointed" to her seat on the FPB GSA Board. According to JPA/Bylaws, that is to be done by a resolution from the County Board of Supervisors. Is there any way for us to accomplish that by Thursday?! Again, my apologies for "dumping" this on you so late in the process. Let me know if there's anything I can do to facilitate this request.

Thanks,

Kris

This email has been scanned by the Symantec Email Security.cloud service. For more information please visit <a href="http://www.symanteccloud.com">http://www.symanteccloud.com</a>	
This email has been scanned by the Symantec Email Security.cloud service For more information please visit http://www.symanteccloud.com	e.



Item No. 11B Motion

DATE: June 20, 2019

TO: Board of Directors

**SUBJECT:** Reappointment of Gordon Kimball as a Stakeholder Director of the Fillmore and Piru

Basins Groundwater Sustainability Agency Board of Directors

#### **SUMMARY**

At the formation of the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) in June 2017, the Fillmore Pumpers Association nominated Gordon Kimball as its Stakeholder Director to the Agency to represent the interest of its membership and groundwater pumpers in the Fillmore Basin, overall. Mr. Kimball's nomination was approved unanimously by the Member Directors at the July 2017 FPBGSA Board of Directors meeting, beginning his Board term of two years.

#### **RECOMMENDED ACTION**

Approve the reappointment of Stakeholder Director Gordon Kimball for a second two-year term, commencing July 1, 2019 through June 30, 2021.

#### **BACKGROUND**

As directed in the Joint Powers of Authority agreement which formed the Agency, each Director shall be appointed by resolution of that Member's governing body to serve for a term of two years. To stagger the terms of the Directors, the initial terms of the Directors from the City of Fillmore, United Water Conservation District, and Piru Basin Pumpers Association shall be three years. Subsequent terms for those Directors will be two years. Directors from Ventura County, Fillmore Basin Pumpers Association and Environmental Interests were initially appointed for two years. Notification from the Fillmore Pumpers Association to the Agency's Executive Director will serve to nominate Director Kimball for reappoint for another two-year term on the FPBGSA Board of Directors.

#### **FISCAL SUMMARY**

There is no fiscal impact associated with this item.

Proposed Motion: "Motion to another two-year term as a St Sustainability Agency."	•	• •	
1 <sup>st</sup> : Director		2 <sup>nd</sup> : Director	
Voice/Roll call vote: Director I	Edmonds :	Director Kimball:	Director Long:
Director McFadden:	Directo	r Meneghin:	Director Pace:



Item No. 11C Motion

DATE: June 20, 2019

TO: Board of Directors

**SUBJECT:** Reappointment of Candice Meneghin as a Stakeholder Director of the Fillmore and Piru

Basins Groundwater Sustainability Agency Board of Directors

#### **SUMMARY**

At the formation of the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) in June 2017, the consortium of Environmental organizations led by The Nature Conservancy nominated Candice Meneghin as its Stakeholder Director to the Agency to represent the interest of environmental organizations and agencies. Ms. Meneghin's nomination was approved unanimously by the Member Directors at the July 2017 Agency Board of Directors meeting, beginning her Board term of two years.

#### RECOMMENDED ACTION

Approve the reappointment of Stakeholder Director Candice Meneghin for a second two-year term, commencing July 1, 2019 through June 30, 2021.

#### **BACKGROUND**

As directed in the Joint Powers of Authority agreement which formed the Agency, each Director shall be appointed by resolution of that Member's governing body to serve for a term of two years. To stagger the terms of the Directors, the initial terms of the Directors from the City of Fillmore, United Water Conservation District, and Piru Basin Pumpers Association shall be three years. Subsequent terms for those Directors will be two years. Directors from Ventura County, Fillmore Basin Pumpers Association and Environmental Interests were initially appointed for two years. Notification from the Environmental Interests organizations led by The Nature Conservancy to the Agency's Executive Director will serve to nominate Director Meneghin for reappoint for another two-year term on the Agency Board of Directors.

#### **FISCAL SUMMARY**

There is no fiscal impact associated with this item.

#### **ATTACHMENT**

A – Reappointment Email from E.J. Remson, The Nature Conservancy

•	Motion to accept the rearm as a Stakeholder Direct	• •	der Director Candice Meneghin f d."
1 <sup>st</sup> : Director		2 <sup>nd</sup> : Director	
Voice/Roll call vote:	Director Edmonds:	Director Kimball:	Director Long:
Director McFadden:	Director	Meneghin:	Director Pace:

#### **Kris Sofley**

From: Candice Meneghin < candicemeneghin@gmail.com>

Sent: Tuesday, June 18, 2019 9:01 AM

To: Kris Sofley

Cc: eremson@TNC.ORG; Tony Emmert

Subject: Fwd: Re-nomination of Candice Meneghin as the Fillmore and Piru Basins GSA

**Environmental Stakeholder Director** 

Please see email below, Kris.

Begin forwarded message:

From: "E.J. Remson" < eremson@TNC.ORG > Date: June 6, 2019 at 5:21:18 PM PDT

To: "Long, Kelly" < kelly.long@ventura.org>, "Ed McFadden (emcfadden52@gmail.com)" < emcfadden52@gmail.com>, Gordon Kimball < gordon@kimballengineering.com>, Glen Pace < glenpace@sbcglobal.net>, "Candice Meneghin - Caltrout (Candicemeneghin@gmail.com)" < Candicemeneghin@gmail.com>, "lynne@ci.fillmore.ca.us" < lynne@ci.fillmore.ca.us>

**Cc:** Ron Bottorff < bottorffm@verizon.net >, Bruce Schoppe < bschoppe6698@sbcglobal.net >, prettycheapjewelry < prettycheapjewelry@gmail.com >, Jason Weiner

< iweiner.venturacoastkeeper@wishtoyo.org>, Paul Jenkin < pjenkin@surfrider.org>, Erynn Smith

<erynnsmithusc@gmail.com>, "ed@CFROG.org" <ed@CFROG.org>, "jeff@LPFW.org" <jeff@LPFW.org>,

Alasdair Coyne < sespecoyne@gmail.com >, "candicemeneghin@gmail.com"

<candicemeneghin@gmail.com>, "rmarlow@caltrout.org" <rmarlow@caltrout.org>,

"connere@gmail.com" <connere@gmail.com>, "Charles Lester (clester@santaclarariver.org)"

<clester@santaclarariver.org>, merrill berge <merrillberge@gmail.com>

Subject: Re-nomination of Candice Meneghin as the Fillmore and Piru Basins GSA Environmental Stakeholder Director

Chair Long and Directors of the Mound Basin GSA,

The Santa Clara River Environmental Groundwater Committee voted to re-nominate Ms. Candice Meneghin for the upcoming term as the Fillmore & Piru Basins GSA Environmental Stakeholder Director. There was no opposition.

The organizations listed below cast votes:

- Friends of the Santa Clara River
- CalTrout
- The Nature Conservancy
- Sierra Club
- Audubon
- Santa Clara River Conservancy
- Wishtoyo
- Surfrider
- Keep Sespe Wild
- CFROG

Thank you for the opportunity to submit this nomination.

E.J.

E.J. Remson
Senior Project Director
CA Water Program
eremson@tnc.org
(626) 799-2445

The Nature Conservancy
532 E Main St., Suite 200
Ventura, CA 93001
nature.org
groundwaterresourcehub.org





Item No. 11D Motion

DATE: June 14, 2019

TO: Board of Directors

**SUBJECT:** Resolution 2019-02 Establishing a Biennial Audit Frequency

#### **SUMMARY**

On May 16, 2019, the Board approved a contract with Rogers, Anderson, Malody & Scott (RAMS) to perform an audit of the Fiscal Year 2018/2019 accounts and records. Based on discussions with RAMS, it has been determined that a Fiscal Year 2017/2018 audit is also required. RAMS and Agency Counsel both advise that the Agency has the option of performing audits on an annual or biennial frequency. Thus, the Fiscal Year 2017/2018 and 2018/2019 audits may be performed together (biennial audit) or separately (annual audit). Staff believes biennial audits will provide adequate review of the Agency's financial statements and internal controls. Thus, staff recommends a biennial audit frequency to help reduce administrative costs.

The Agency has not formally selected an audit frequency. Agency Counsel recommends establishing the Agency audit frequency by resolution and has reviewed Resolution 2019-02. If adopted, Resolution 2019-02 would establish a biennial audit frequency

#### **RECOMMENDED ACTION**

It is recommended that the Board approve Resolution 2019-02 to establish a biennial audit frequency for the Agency.

#### **BACKGROUND**

Please see summary.

#### **FISCAL IMPACT**

A biennial audit frequency will reduce administrative costs by several thousand dollars per year.

#### **ATTACHMENTS**

A. Resolution 2019-02

1st: Director		2 <sup>nd</sup> : Director	
Voice/Roll call vote: Director E	Edmonds :	Director Kimball:	Director Long:
Director McFadden:	Director	Meneghin:	Director Pace:



11D Attachment A

#### **RESOLUTION NO. 2019-02**

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE FILLMORE AND PIRU BASINS GROUNDWATER SUSTAINABILITY AGENCY (AGENCY) ESTABLISHING A BIENNIAL FINANCIAL AUDIT

**WHEREAS**, Government Code 6505(b) requires the Agency to retain a certified public accountant to perform an annual audit of the Agency's accounts and records;

**WHEREAS**, Government Code 6505(f) permits the Agency to replace the annual special audit with an audit covering a two-year period pursuant to a unanimous request of the governing body; and

**WHEREAS**, at its June 20, 2019 meeting, the Board of Directors did thoroughly discuss and determine that biennial audits will provide adequate review of the Agency's financial statements and internal controls.

**NOW, THEREFORE,** the Board of Directors of the Agency does hereby resolve, find, determine and order as follows:

The Agency shall retain a certified public accountant to perform biennial audits of the Agency's accounts and records beginning with Fiscal Years 2017/2018 and 2018/2019.

PASSED, APPROVED, AND ADOPTED this 20th day of June, 2019.

	Kelly Long, Chair	
ATTEST:		
Edwin T. McFadden III, Vice	Chair	



Item No. 11E Motion

DATE: June 14, 2019

TO: Board of Directors

**SUBJECT:** Section of an ad hoc Budget and Rate Setting Committee

#### **SUMMARY**

In preparation for the Board of Directors' Special Board Meeting – Proposed FY 2019-20 Budget Review, Special Board Meeting – Budget Workshop, adoption of the Proposed FY 2019-20 Budget, and approval of its groundwater extraction charges for the period of July 1, 2019 through December 31, 2019 and January 1, 2020 through June 30, 2020, the Board of Directors shall appoint two Directors to an ad hoc Budget and Rate Setting Committee.

The ad hoc committee members will review the Proposed FY 2019-20 Budget and proposed groundwater extraction charges as prepared by staff and make recommendations to the Board.

#### **RECOMMENDED ACTION**

It is recommended that the Board appoint two Directors to an ad hoc Budget and Rate Setting Committee.

#### **BACKGROUND**

Please see summary.

#### **FISCAL IMPACT**

#### **ATTACHMENTS**

#### **None**

Proposed Motion: "Motion to appo an ad hoc Budget and Rate Setting of groundwater extraction charges for regarding adoption of same."	ommittee in an effort to review p	proposed FY2019-20 Budget and
1st: Director	2 <sup>nd</sup> : Director	
Voice/Roll call vote: Director Edmo	nds: Director Kimball:	Director Long:
Director McFadden:	Director Meneghin:	Director Pace:



Item No. 11F Motion

DATE: June 14, 2019

TO: Board of Directors

SUBJECT: Selection of Dates for 1) Special Board Meeting for FY 2019-20 Budget and Groundwater

Extraction Charges review, and 2) Director and Stakeholder Budget Workshop

#### **SUMMARY**

As is customary, the Board will hold a Special Board meeting to receive the recommendations of the ad hoc Budget and Rate Setting Committee regarding the proposed FY 2019-20 Budget and FY 2019-20 Groundwater Extraction Charges. Staff also recommends that the Agency publish a Public Notice for the Director and Stakeholder Budget Workshop to provide ample opportunity for stakeholders and other members of the public to voice their opinions on both the proposed budget and groundwater extraction charges for FY 2019-20.

At present, the City of Fillmore Council Chambers are available on Monday, June 24; Tuesday, June 25; Wednesday, June 26 and Thursday, June 27. City staff are holding these dates for the Agency until Friday, June 21, when the Clerk of the Board will notify City staff of the date(s) selected by the Board for its Special Board meetings.

#### **RECOMMENDED ACTION**

It is recommended that the Board select a date or dates for these two meetings. Staff also recommends the Board consider holding its budget and rate setting review immediately preceding the Director and Stakeholder Budget Workshop.

#### **BACKGROUND**

Please see summary.

#### **ATTACHMENT**

#### A - June Calendar

•	Notion to select the date of immediately followed by a I		e Agency's FY 2019-20 Budget and der Budget Workshop."
1 <sup>st</sup> : Director 2 <sup>nd</sup> : Director			
Voice/Roll call vote: Director McFadden:	Director Edmonds : Director M	Director Kimball: eneghin:	Director Long: Director Pace:

# JUNE

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

City of Fillmore Council Chambers are available every evening from 4:45pm to 8pm on Monday, June 24; Tuesday, June 25; Wednesday, June 26; and Thursday, June 27.