



Board of Directors Meeting
November 21, 2019
City Council Chambers, Fillmore City Hall
250 Central Avenue, Fillmore, CA 93015

MINUTES

Directors Present

Director Kelly Long, Chair (arrived late at 5:28p.m.)
Director Ed McFadden, Vice Chair/Secretary/Treasurer
Director Lynn Edmonds
Director Gordon Kimball
Director Glen Pace
Director Candice Meneghin

Staff Present

Anthony Emmert, executive director
Steve O'Neill, legal counsel
Kris Sofley, clerk of the board

Public Present

Lisa Ballin, DBS&A
Emilio Cervantez, Jr., Five Points
Dan Detmer, UWCD
Jesse Gomez, Five Points
Tony Morgan, DBS&A
George Reid
Steve Zimmer

1. Call to Order – 5:02 p.m.

Vice Chair McFadden called the meeting to order at 5:02p.m.

2. Pledge of Allegiance

Vice Chair McFadden led the group in reciting the Pledge of Allegiance.

3. Directors Roll Call

Directors Edmonds, Kimball, McFadden, Meneghin and Pace are present. Director Long notified the Board that she would be late in arriving.

4. Public Comments

Vice Chair McFadden asked if there were any public comments. None were offered.

5. Approval of Agenda

Motion

Motion to approve the agenda, Director Edmonds; Second, Director Meneghin. Voice vote: five ayes (Edmonds, Kimball, McFadden, Meneghin, Pace); none opposed; one absent (Long). Motion carries 5/0/1.

6. Director Announcements/Board Communications

Information Item

Director Meneghin reported that Friends of the Santa Clara River are conducting outreach efforts to educate the public on the county's Integrated Regional Water Management program, including a public meeting in Piru on Tuesday, March 10 at 6:30pm at the Community Center; another meeting at the Rio Del Sol school in Oxnard on Saturday, March 14 at 11am; and on Saturday, March 21 at 11am at the Adult Center in Fillmore. Information on the various meetings, all of which are open to the public, is posted on Facebook and she would appreciate it if others would share the information.

There is a GSA Advisory Committee meeting on December 10, limited to GSAs and environmental representatives for the Upper Ventura River, Mound Basin, Fox Canyon GMA, and FPBGSA. Director Edmonds asked if there would be a representative for the FPBGSA at the March 10 and March 21 meetings.

Director Pace reiterated that at the Pumpers Association meetings membership again stressed the importance of getting information regarding the GSPs as it is made available and/or developed rather than waiting until the end of the development process, if possible.

Director Kimball reported that Bryan Bondy (Bondy Groundwater) provided an overview of the Mound Basin and Upper Ventura River GSAs at the last pumpers' meeting and all agreed that the GSAs had learned a valuable lesson from how Fox Canyon GMA conducted the public comment and engagement regarding its GSPs. Director Kimball said that Mr. Bondy commented that the amount of time spent on technical issues, water availability and water balance was almost irrelevant as measurable objectives are what matters. He also reminded the Board that the pumpers' annual meeting will be in June 2020 and that meeting provides another opportunity for the Agency to make a presentation on GSP development as a guide to the process. Stakeholder engagement should include United Water Conservation District, the GSA and Pumpers Associations.

7. Executive Director Update

Information Item

The Executive Director reported two major accomplishments since the September Board meeting – Dan Detmer and the UWCD groundwater team are continuing efforts to push

the groundwater model up the valley; and Erin Gorospe and the finance staff, with help from DBS&A, have successfully submitted the second grant progress report and invoice.

Executive Director Emmert then invited Dan Detmer to address the Board. Mr. Detmer wanted to let the Board know that the Central Coast Branch of the Groundwater Resources Association of California (GRAC) was holding a dinner meeting on Tuesday, December 3 at Casa Agria in Oxnard. The meeting's speaker was from the Department of Water Resources and he would be addressing inconsistencies between SGMA regulations and authorities traditionally covered by California Water Law, including surface water versus groundwater authorities. More information is available at www.grac.org by clicking on events and central coast.

8. Legal Counsel Update
Information Item

Legal Counsel Steve O'Neill reported that in preparation for tonight's meeting he had been reviewing administrative codes and bylaws and had reviewed the proposed Social Media policy and DBS&A's report to ensure that all were consistent. He also introduced his colleague, Scott Nave, an experienced public agency attorney, who would be assisting with FPBGSA. He also stated that the Agency would not be billed for having both attorney's present at tonight's meeting.

9. Groundwater Sustainability Plans Development Update
Information Item

Tony Morgan of Daniel B. Stephens and Associates provided a presentation updating the Board on the Agency's Groundwater Sustainability Plans (GSPs) development activities (see attached slide presentation) including the Agency's requirement for a database management system; the timeline for drafting the Fillmore and Piru basins GSPs; the administrative draft sessions that would provide for Board review, guidance and approval; and the process for receiving and incorporating public comments into that process. Director McFadden asked if it would be beneficial to review by chapters in advance of the administrative draft, and Mr. Morgan replied that the Board could adopt a plan for review in October, November or December, just in case a buffer period was necessary before the general schedule date for formal report production. Mr. Morgan continued that the 12 month period between now and then would include a number of Board decisions, as well as approval of a Communication and Engagement Plan, Data gaps report, Sampling and Analysis Plan (SAP), Monitoring Plan, Water Budget, Hydrogeologic conceptual models, Groundwater model review and finalization, and Sustainable Management Criteria, as well as identifying projects and management actions, future conditions modeling, implementation of the schedule and budget and an annual reporting system.

5:28p.m. Chair Long arrived.

Mr. Morgan did a quick recap of the milestones of the presentation to this point and stressed that the availability of the groundwater model was a critical item and would have a huge impact on the development of GSPs. Mr. Morgan said that should fall in May 2020 and would start the modeling of different scenarios requiring extensive Board input.

Mr. Morgan also addressed Stakeholder outreach – the Communications and Engagement Plan, and the various public workshops that would be associated with the groundwater modeling, sustainable management workshops. He said his team would start with the low hanging fruit and would begin chunking their way through tasks on a monthly basis. He said that beginning in December, he'd like to schedule topics to discuss during Board meetings over the next two to three months – all stakeholder engagement issues – before, during and after Board meetings, with the Board meeting presentations serving as primers for topics to present at upcoming stakeholder workshops.

Chair Long asked what was required by DWR. Mr. Morgan replied that there are no numbers yet, just the use of language such as “extensive, significant and thorough.” He presented a list of proposed topics that may require further discussion and said in January project discussions will begin as modelers being inputting information to the model files and start laying those things out so when the groundwater model is ready in May, they're already to go on scenarios.

Director Meneghin asked if there was a list of projects, to which Mr. Morgan replied that there were three or four in his head. Then Chair Long asked about the discussion topics and Mr. Morgan clarified that the topics were possible discussions for Stakeholder Workshops, especially Sustainable Management criteria, which SGMA documents. Chair Long asked if the documents had been posted to the Agency's website and Mr. Morgan said that they were all public documents. Chair Long tasked the clerk of the board with adding all of the documents to a special sub-section on the Agency's website. Mr. Morgan said these materials were good references for the Board as it approaches discussions on the various topics. He added that in December, and in concert with the schedule of discussions over the next two or three months, he could reference which documents to start with.

Then there was discussion about interim drafts of the GSPs and Mr. Morgan said that can both help and hurt the process as it tends to confuse the public and requires a lot of time and thereby money to update information at different times and track the various versions of the documents and circle back. Chair Long asked if there could be bullet points provided for each section and Mr. Morgan said he wasn't sure how that would work – stakeholder sessions for each section and capturing the take-aways from each meeting would take a significant time investment, and could compressing the overall timeline – he would prefer

not to get too out of whack. Director Meneghin suggested that the Agency could provide information, framing how the information is provided and request feedback sooner rather than later but not doing different iterations. Mr. Morgan said he preferred to catch comments early on, and Chair Long suggested coming back to the Board with a plan on how to capture feedback.

Director Kimball said Mr. Morgan's iteration process makes adjustments throughout the process. He suggested that Mr. Morgan provide chapters to the Board and not necessarily engage the public, however, Chair Long reminded everyone that the information has to be made public if it is brought to the full board. Director Kimball asked if that was also for preliminary drafts that were not released for comment and Mr. Morgan said he gets nervous about going forward without comments. Mr. O'Neill interrupted the discussion and said that under the Public Records Act, drafts, if clearly marked as drafts, are not covered as public documents. Director Kimball said that stakeholder outreach would be used to present general concepts or ranges of measurable objectives and maybe that would be an effective way to get input. Director Pace said that the expectation of stakeholders is that they will be able to comment throughout the process and if that changes... Chair Long suggested the Board discuss this as part of motion item 11F.

Mr. Morgan said the database system will be important to archiving information and will also serve as a backup for calculations and that the Agency's annual reports will benefit from having the data organized. He added that the suggestions for paths can be simple or insanely complications. He then showed a sample of Cuyama Basin's database management system and its various tabs and layer. Chair Long suggested that the Agency should use what's already out there. Mr. Morgan said that DWR water data has a user interface for giving DWR data and that DBS&A has built many of these systems, including groundwater levels, stream flows, precipitation, water level data and groundwater quality data. Clerk of the Board asked about the confidentiality of well information and Mr. Morgan explained that well ownership is private and confidential information but well construction is public information. Mr. Morgan said with this software you can sort, select and screen your way through data and can also research by sorting and selecting based on numerous variables.

10. CONSENT CALENDAR

10A Approval of Minutes

The Board will consider approving the Minutes from the Board Meeting of September 27, 2019.

10B Approval of Warrants

The Board will consider approving the following invoices for payment this month:

County of Ventura IT Services Dept.	\$ 40.00	monthly web hosting
Daniel B. Stephens & Associates, Inc.	\$27,620.49	GSP Consulting Services
Olivarez Madruga Lemeiux O'Neill LLP	\$ 869.50	Legal Services
United Water Conservation District	\$ 8,401.60	3 rd Q Finance&Admin

10C Monthly Financial Report

The Board will receive an updated cash position for the Agency from United Water Conservation District's (UWCD) accounting staff.

Motion to approve the Consent Calendar, Director McFadden; Second, Director Pace. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11. MOTION ITEMS

11A Letter of Support for Santa Clarita Valley Groundwater Sustainability Agency's Proposition 68 Round 3 Groundwater Sustainability Planning Grant

Motion

The Board discussed approving a letter supporting the Santa Clarita Valley Groundwater Sustainability Agency's (SCV-GSA) Proposition 68 Round 3 Groundwater Sustainability Planning Grant for conducting studies on potential groundwater recharge. Executive Director Emmert said the Upper Santa Clarita Basin is seeking a grant to do further studies to enhance groundwater recharge and that staff supports the study as better quality information benefits all of the surrounding GSAs. Director Meneghin said in future she would like to see the grant description as background when the Agency is requested to support a grant application.

Motion to provide a letter of support for Santa Clarita Valley Groundwater Sustainability Agency's Proposition 68 Round 3 Groundwater Sustainability Planning grant, Director McFadden; Second, Director Kimball. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11B Letter of Support for Upper Santa Clara River Integrated Regional Water Management Region's Proposition 1 Round 1 Grant Application

Regarding the Santa Clarita Sanitation District Valencia Water Reclamation Plant Advanced Water Treatment Facility Project to Remove Chloride from Treated Wastewater

Motion

The Board discussed approving a letter supporting the Upper Santa Clara River Integrated Regional Water Management (IRWM) Region's Proposition 1 IRWM Round 1 Implementation Grant application for the Santa Clara Valley Sanitation District's Valencia Water Reclamation Plant (WRP) Advanced Water Treatment Facility (AWTF) Project to remove chloride from treated wastewater. Executive Director Emmert reminded the Board that the area struggles with human added chloride has had explored various treatments. He said the region supports helping with this area's desire to remove as much of the chloride as possible as it helps resolve the longstanding concerns of neighboring basins.

The Board asked to amend the last sentence of the draft letter, removing the portion that reads " (i.e. agricultural lands stewardship)."

Motion to provide a letter of support for the Upper Santa Clara River Integrated Regional Water Management Region's Proposition 1 Round 1 grant application regarding the Santa Clarita Sanitation District Valencia Water Reclamation Plant Advanced Water Treatment Facility project to remove chloride from treated wastewater with the amended as noted, Director McFadden; Second, Director Meneghin. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11C Development of Guidelines and/or Policy regarding appropriate FPBGSA Social Media (Facebook) and Website Posts

Motion

The Board considered developing guidelines and/or adopting a policy outlining appropriate material for posting on the Agency's social media platforms and website. Executive Director Emmert stated that staff preferred not to make decisions regarding what was or was not suitable material for posting on the Agency's website and/or social media pages. He said staff was happy to work in collaboration with other agencies but that direction from the Board would be beneficial. To that end, the clerk of the board drafted social media guidelines in the form of a draft policy statement which the Board could choose to adopt, amend or bring back after further review.

Mr. O'Neill said that he had reviewed the drafted policy and it looks appropriate. He added that larger agencies with lots of employees need to make sure technology is used appropriately and this draft gives good guidelines, is consistent with the Board's bylaws, insures that posts stay away from political or partisan messages and that the draft is fairly comprehensive and also helps staff with clear guidelines.

Chair Long asked if the Board was ready to adopt and move the draft to policy. Director Kimball asked if the policy would be the wording as it stands. Chair Long said it provides guidelines as policy. Mr. O'Neill said it could be integrated into Bylaws so that all was in one place, as an amendment to the Bylaws.

Director Kimball said he thought it was really good, and liked the comment about mission focused, which would stay out of issues. He suggested that on page two, the references to news articles and websites, was still asking staff to make judgements.

Director Meneghin said articles regarding SGMA are important in other areas as people are learning from one another and news outlets and perhaps a short list of newspapers could be referenced.

Chair Long asked if SGMA and DWR websites and postings would be included. Director Edmonds asked about being relevant and accurate. Director Meneghin said this all started with asking for the posting of a notification of an event. Mr. O'Neill said it was important to remember that the posts are not speaking as individuals, but as representatives of the agency. Director McFadden said that the mission focus language was important and complies with SGMA. Executive Director Emmert then suggested that staff get clear and simple direction and that perhaps the draft should omit the last two paragraphs regarding news articles and websites.

Motion to approve the draft guidelines as the Agency's social media policy with the omission of the two last paragraphs citing newspaper articles and websites, and to include the adopted policy with the Agency's bylaws, Director McFadden; Second, Director Edmonds. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11D Formalize composition of Ad Hoc Stakeholder Engagement Committee Motion

The Board discussed formalizing the composition of the Ad Hoc Stakeholder Engagement Committee. Chair Long said that she and Vice Chair McFadden initially comprised the ad hoc stakeholder engagement committee and then others, including Candice Meneghin and others, expressed an interest in participating. Chair Long then asked legal counsel if proper staffing was required for the ad hoc committee. Mr. O'Neill said that because it wasn't a standing committee, and had a limited purpose and duration, the only requirement is that a majority of the Board cannot participate, but three members would be okay. He said that the Bylaws and JPA required a member director to chair a committee, and reminded the Board that committees cannot make decisions, but can make recommendations to the Board. Chair Long said that she would recuse herself from the committee. Vice Chair McFadden said if everyone wants to be on the committee then it's a Board meeting.

Director Kimball said he had casually expressed interest, as did Director Edmonds and Director Meneghin. Chair Long said she estimated that participation in the committee to date had easily been about 20 hours, and that's just meeting time. She then asked for a motion to appoint Director Meneghin to the ad hoc committee and was open to whatever everyone else wants. Director Edmonds commented that people in Piru get testy about being told what to do and Vice Chair McFadden said that the committee doesn't set policy. Director Pace suggested leaving the committee as it is, and Chair Long said that whenever any of the directors want to come on to the committee, let her know. Vice Chair McFadden said that Director Meneghin being on the committee had been very productive and that the committee was able to reach good compromises.

Motion to appoint Director Meneghin to the ad hoc stakeholder engagement committee, Director Edmonds; Second, Director Kimball. Voice vote: five ayes (Edmonds, Kimball, Long, McFadden, Pace); one abstaining (Meneghin) none opposed. Motion carries 5/1/0.

11E Review Draft Guiding Principles

Motion

The Board reviewed the draft Guiding Principles crafted by the Ad Hoc Stakeholder Engagement Committee. Lisa Ballin, the consultant working with Dave Ceppos and DBS&A on stakeholder engagement, explained that the purpose of the Guiding Principles was to clearly communicate the Agency's purpose and intentions while also laying the foundation for collaboration. Once adopted, she said, the Board would speak with one voice and would have a guide through difficult discussions and would be instrumental in the decision-making process. Chair Long added that the committee used GSA guidelines adapted to both basins as each is unique and the Guiding Principles will give future stakeholders insight as to what this Board was thinking. Director Meneghin added that representation didn't have pumpers or the city's voice during the process, and it is important now to get input from the other Board members for that purpose. Vice Chair McFadden said the committee developed the three sections to make sure it was reflected that each basin is unique and different from other basins and that excerpts from SGMA were used to qualify the context. Chair Long said it is a living document like the bylaws and can be modified and taken back to the Board for approval. Mr. O'Neill added that if there is a conflict between the Guiding Principles and the JPA, the JPA takes precedence. Vice Chair McFadden complimented Ms. Ballin and Mr. Ceppos for pulling it all together and said they did a really good job.

Director Kimball said that it was a very thorough document and it was obvious that a lot of hard work was done to get to this point. He had a question regarding page 6, Sus 15, the reference to de minimis users specifically the "potential *redirected negative* groundwater use." Ms. Ballin clarified that de minimus users have certain protections. Director Kimball said that if de minimus users pump 10,000 acre feet

they become significant. Vice Chair McFadden suggested removing the words “redirected negative” from that sentence. Director Kimball then addressed page 11 items 5 and 6, saying that it looked like something was missing. Ms. Ballin said she would check the text against the SGMA language and correct that with the exact wording. Vice Chair McFadden said a lot of time was spent wordsmithing. Chair Long said she appreciated all the work that was done to get to this point.

Motion to approve and adopt the draft Guiding Principles, Director Edmonds; Second, Director Pace. Voice vote: six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11F Review Draft Work Plan

Motion

The Board reviewed the Ad Hoc Stakeholder Engagement Committee’s draft Work Plan. Ms. Ballin explained that the work plan was based on the Communication and Engagement Plan and was broken out into seven steps of outreach, led by the Board, with support from the consultants. Ms. Ballin said the first column was the task, the second column was who is assigned to do the task – the full Board or defer to existing ad hoc committee or create a new or second committee, bringing everything back to the full board for approvals. The last two columns are to note review and approval dates. She added that this is definitely a living document. Chair Long added that this was required by SGMA. Ms. Ballin said the Communication and Engagement Plan lays out what to do and what was done to assure the Agency is in compliance with DWR guidelines.

Ms. Ballin then suggested the Board discuss the details at the committee level and the groundwork, and then bring the tasks to the full Board for review and approval. Chair Long said that the Board could amend the ad hoc assignments and bring back to the full Board for approval. Task 1 for example, was basically completed, but the Board may want to review and provide updates to staff if they see someone or some group is missing from the contact list or is incorrectly identified. It was agreed that Directors would contact the clerk of the board with any additions or changes to the Stakeholder List and that it would be brought back to the full Board for approval in December.

Task 2, Identify Outreach and Engagement Challenges and Opportunities, would be brought back to the full Board at its December 19 meeting as would Task 3 Identifying Key Messages. Task 4 – describe GSA decision-making process and how public input will be used during GSP development – will be drafted by and brought back to the full Board in December for review and input.

These tasks are all based on what needs to get done over the next few months. Vice Chair McFadden said the committee did a lot of the leg work and the Board needs to do a lot with staff.

Motion to amend the Draft Work Plan as discussed, Vice Chair McFadden; Second, Director Kimball. Voice vote six ayes (Edmonds, Kimball, Long, McFadden, Meneghin, Pace); none opposed. Motion carries 6/0/0.

11G Review of Bylaws

Motion

Legal Counsel reviewed the Agency's bylaws and reminded the Board that any changes to the bylaws have to be reviewed by the County of Ventura, the City of Fillmore and United Water Conservation District before the Board can adopt those changes. Executive Director Emmert said that there was no change to the composition of committees unless the Board wants to do something different. But at this time, staff does not recommend any changes to the Agency's Bylaws. Mr. Morgan added that DBS&A needs to get further into the GSP process, including the public decision making process, before it can weigh in on that process of the GSP development.

After a brief discussion, the Board decided that this was a non-issue as the Bylaws did not require amendments or changes so the Board took no action.

12 INFORMATIONAL ITEMS

12A Ad Hoc Committee presentation of draft Stakeholder Engagement Contact List

Informational Item

The Board received and reviewed the draft Stakeholder Engagement Contact list. Ms. Ballin stated that DWR requires identifying the type of stakeholder and areas of interests and that the list is also a living document which will grow larger over time. She asked the board to review the list and if they had any additions or edits, send those to the clerk of the board. Ms. Ballin said the Agency wants to cast a wide net, turning over every stone to find people in each of the categories as defined by DWR.

The clerk of the board explained that customers/rate payers of the Agency and those individuals who asked to be included in the email distribution list for Board agendas and other information were not listed by name or contact details, but a number would be added to account for the number of individuals contained in those two groups. The list will be updated and brought back to the Board for review and approval in December.

12B Identify Outreach and Engagement Challenges and Opportunities Work Plan Task 2) and Identify Key Messages (Work Plan Task 3)

Informational Item

The Board discussed potential Outreach and Engagement Challenges and Opportunities and identify key messages.

Ms. Ballin said that in task 2, the Board was being asked for input on what makes meetings work – who’s invited, where the meeting is being held, what time of day or day of the week – using what the Agency has learned from past experiences to insure that everyone has an opportunity to weigh in by actively engaging stakeholders.

Chair Long said Tuesday at 9am for the pumpers meeting seems to work. Ms. Ballin asked if that would be basin wide, or should the Agency look at evenings, weekends, separate meetings for each basin, or hold the two basin meetings jointly. Chair Long said it was her experience that the most people show up when they don’t like something. Director Edmonds said that the people of Piru and Fillmore are very different, adding that Piru folks feel neglected. She said when the school board was thinking about year-round school, every Piru parent showed up to the meeting. She said that if people have a reason to be there, they will show up. Director Pace said a separate meeting in Piru should be considered. Other meetings during different times of the day as some people work during the day and aren’t available, so locations and times should vary. Director Meneghin said with the WaterTalks program, they plan the meetings in the community they’re trying to reach, selecting venues that are within walking distance from people’s homes. Issue driven meetings do well for outreach, and follow-up phone calls, providing childcare and transportation. Taking the extra steps to make it easier for people to participate.

Director Pace suggested the Community Center in Piru. Vice Chair McFadden asked how many people could be accommodated and Director Pace thought it would hold between 50 and 75 people. Chair Long mentioned Irene and the Piru Neighborhood Council, and lots of updates. Vice Chair McFadden suggested holding a meeting in the Fillmore City Council chambers and using its TV feed. Director Edmonds also suggested providing Spanish translation of the meeting. Director Kimball said if you promote it as restricting water, everyone shows up. Fox Canyon GMA meetings were too formal, and pumpers want to see different presentations and ask questions and will stay to listen to discussions and answers after meetings as well. He also suggested keeping presentations short and focusing on answering questions and listening to stakeholders, saying that often someone will ask a question that many people in the room want to know the answer to but are too shy to ask themselves. Director Meneghin said Q&A is key and that people who give up their time to come to the Agency’s meetings need to be listened to. Chair Long said, thinking of the budget, that she would suggest Veterans Memorial

in Fillmore and the Community Center in Piru. Director Pace said pumpers come into Fillmore, and Piru people would do an evening meeting at the Community Center but he wasn't sure if you would get any pumpers. He said sharing information is important but people get fatigued by too much information, so meetings need to have short presentations and more Q&A. Director Edmonds suggested organizing topics by tables and have people move around the room based on what concerns they have or what they want to know more about. Director Kimball said that the Board needs to be respectful by listening to everyone's questions, asking if anyone has questions before finishing presentations, answering questions when they come up instead of telling everyone to wait until the end of the presentation.

Ms. Ballin summarized the discussion by saying the Agency needs to have multiple meetings for different constituents at different locations. Information needs to be balanced with input, the format needs to be accessible, some topics may lend themselves to breakout groups, some topics need more structured discussions, and Task 5 needs to be given another look.

Director Meneghin said that the Agency represents a very active community and scheduling issues require that once a date is decided upon, notification is sent out well in advance and followed up with reminders. Director Edmonds said the information needs to be tailored to the audience as well, and that the same information needs to be presented differently depending on the audience.

Chair Long asked about Task 3 – key messaging. Ms. Ballin said the same topic needs to be modified for different groups, as some will want more technical information and others will not. Director Kimball agreed saying that the presentations should be segmented to audience response. Ms. Ballin said the key message points have to be delivered consistently and continually. Chair Long suggested the tag line on budget and on time. Ms. Ballin said the Agency doesn't need to limit itself as the overarching message for communications is that creating the GSPs is a benefit to everyone. Express the overarching goals of the Agency. Everyone's interests are addressed equitably. How detailed and how many are up to the Board, but you want people to hear that message again and again.

Mr. Ceppos (via telephone) reiterated the Guiding Principles are a good jump start and tees into best methods. The Agency doesn't have to be provocative for every meeting. Understanding the importance of SGMA is important to the message process. Director Edmonds asked how many message points there should be and Ms. Ballin said whatever it takes to convey the message.

Director Kimball said, based on his experience with pumpers, you receipt the same information at the top of every meeting -- they need to know the requirements of SGMA; local control – you know best and it's up to us; it's a chance to have some

certainty about your water supply whether you're a city, a citizen or agricultural users; and the Board is committed to open and transparent processes and decision making that incorporates public input.

Director Pace said the goal is to have all the water that we need. Mr. Morgan said that we won't have individual allocations, but the Basin can sustain X, how that is divided, fluctuations; yield, the long term number. Director Kimball said ag users whose livelihood depends on water, same is true for city. Director Meneghin added that Director Pace raised the point that sustainable groundwater sustains all of us.

Director Edmonds said she was frightened at the last meeting thinking about how the Board has the authority to limit pumping and fine people for over-pumping and she wants to make sure people are aware of that. Director Kimball said that is the bottom line. We're going to decide what's available, long term decisions that nobody wants to know about because they're afraid. The process means that they must make a choice and without lawsuits. Director Meneghin added that sustainable yield is the framework to keep us sustainable and once you know what it is, we need to find solutions to get and stay there. Ms. Ballin added that information empowers us. Director Kimball said it does require people to make an effort. Some people will prefer to hang back and then lob a grenade into the discussion. Director Pace added that all we can do is the best we can do. Ms. Ballin affirmed that reaching out and documenting that effort has to be part of the process.

Director Meneghin suggested that key messaging be added as a fact sheet to the Agency's website, providing a snapshot of the Agency as people come in at different points of the process and the Agency has to be constantly educating and reeducating and materials to facilitate that continual process is helpful. Chair Long agreed stating that a fact sheet on the website could also be used as a hand out at meetings. Ms. Ballin said like FAQ (frequently asked questions). Director Edmonds said that even at the most successful meetings, people will have questions but won't ask them and the Agency should always provide the option to ask questions in writing. Director Kimball said that the less formal the meetings the better and people will often stay around after a meeting breaks up to get more information or ask more questions. Mr. Morgan suggested capturing those concerns and incorporating recurring concerns into the presentations and information. Ms. Ballin said that key message points are a collective effort, and need to insure that individuals' needs are met.

Chair Long asked about bringing the tasks back to the Board. Ms. Ballin said an ad hoc committee meeting was scheduled for Monday. Chair Long asked about 11F specifically and Ms. Ballin said the consultant team will write up and bring the tasks back to the Board and should have it wrapped up by the January meeting.

Director Kimball confirmed that Task #4 would be drafted by the consultant and

brought back to the Board for review. Mr. Ceppos (via telephone) said they would draft something up for the Board's response. Key GSP decision making process reflected by how the Board plans to consider, document and incorporate stakeholder input. Administrative record shows in advance of making decision so be defensible, not arbitrary or capricious. Chair Long said Task 7 would be reviewed in January.

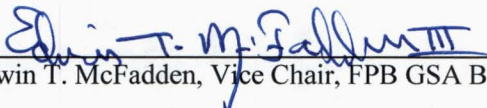
13. FUTURE TOPICS FOR BOARD DISCUSSION

Descriptions of FPBGSA, Pumpers Associations and UWCD on invoices
Report from Director Meneghin regarding the December 10 GSAs meeting
Monthly updates from Stakeholder Directors and City of Fillmore.

Chair Long and Director Meneghin will not be in attendance for the December 19, 2019 Board meeting.

ADJOURNMENT 7:50p.m.

Chair Long adjourned the meeting at 7:50p.m. to the next Regular Board Meeting on Thursday, December 19, 2019 or call of the Chair.

ATTEST: 
Edwin T. McFadden, Vice Chair, FPB GSA Board of Directors

I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency's Board of Directors meeting of November 21, 2019.

ATTEST: 
Kris Sofley, Clerk of the Board



BOARD MEETING & PUBLIC HEARING

November 19, 2019 @ 5:00pm

City Council Chambers, Fillmore City Hall

250 Central Avenue, Fillmore, CA 93015

Name: Jesse Gomez

Name: Don Delmer

Organization: Fivepoint-Newhall Land

Organization: UWCD

Phone: 805 341 2736

Phone: _____

E-mail: jesse.gomez@fivepoint.com

E-mail: _____

Name: Steve Zimmer

Name: George Ruff

Organization: _____

Organization: _____

Phone: _____

Phone: _____

E-mail: _____

E-mail: _____

Name: Emilio Cervantes Jr.

Name: _____

Organization: Fivepoint-Newhall Land

Organization: _____

Phone: 805-490-0454

Phone: _____

E-mail: emilio.cervantes@fivepoint.com

E-mail: _____

Name: _____

Name: _____

Organization: _____

Organization: _____

Phone: _____

Phone: _____

E-mail: _____

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Name: _____

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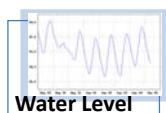
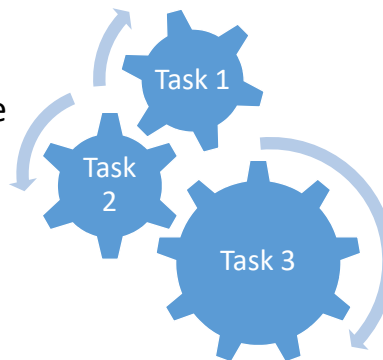
Phone: _____

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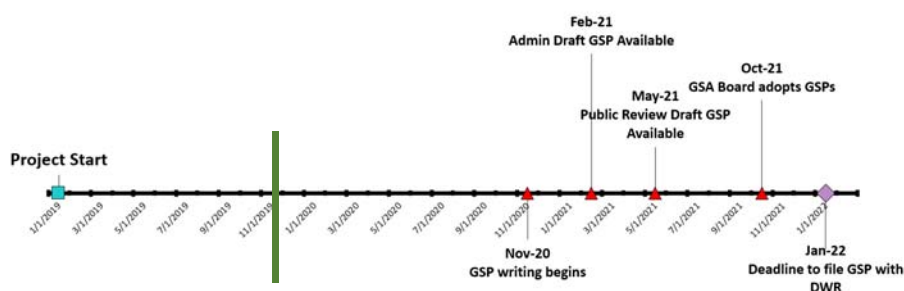
E-mail: _____

GSP Update

- Tentative project schedule
- Database Management System (DBMS)



Tentative Project Timeline



Administrative Draft GSP

Focus-Board review of overall approach (full board or ad hoc committee); 30 day review period

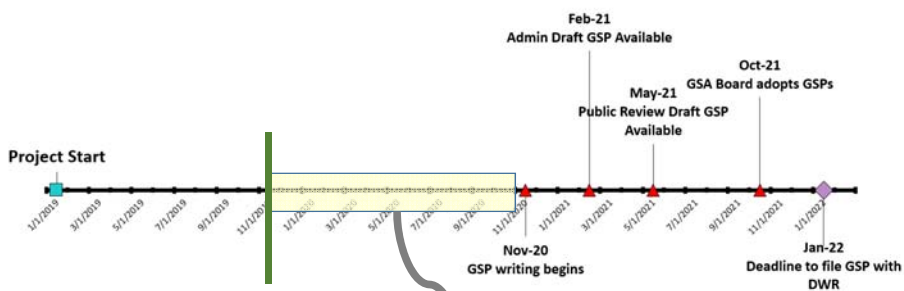
Public Review Draft GSP

Focus- Solicit stakeholder input; further Board review of overall approach; 60 day review period

Final GSP

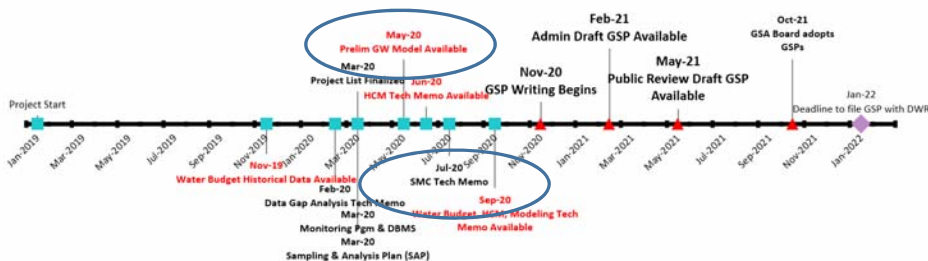
Focus- Board considers adoption of document; includes responses to comments

Tentative Project Timeline



- ✓ C&E Plan finalization & implementation
- ✓ Data gap analysis
- ✓ Sampling and Analysis Plan (SAP)
- ✓ Monitoring plan
- ✓ Water budgets
- ✓ Hydrogeologic conceptual models
- ✓ GW model review & finalization
- ✓ Sustainable management criteria
- ✓ Identify projects & management actions
- ✓ Future conditions modeling (e.g., projects, climate change)
- ✓ Implementation schedule and budget
- ✓ Annual reporting system

Tentative Project Timeline



RED - UWCD lead
BLACK - DBS&A lead

- ✓ ~ 12 months for analysis
- ✓ Many decisions in 2020
- ✓ C&E Plan implementation
- ✓ Important milestones - GW model / SMC Tech Memo
- ✓ Monthly “topic(s) of discussion” for future BOD meetings

Possible “topics of discussion”:

- ✓ Potential projects list
- ✓ Sustainable Management Criteria (SMC)
- ✓ Basin hydrogeology
- ✓ Water budget / Water balance
- ✓ Hydrogeologic conceptual model
- ✓ Groundwater model
- ✓ Data gaps and how to minimize
- ✓ Monitoring program
- ✓ Future conditions
- groundwater modeling (e.g., projects, climate change)
- ✓ Implementation schedule / budget
- ✓ Annual reporting system

Suggested Schedule/List of topics for future BOD meetings at December meeting

“Project list” - Jan 2020

Reference Library

FLASH DRIVES CONTAIN KEY REFERENCE DOCUMENTS (BEST MANAGEMENT PRACTICES, GUIDANCE DOCUMENTS, ETC.)

DWR SGMA Guidance Documents

- Climate Change Guidance - SGMA.pdf
- GSP Annotated Outline.pdf
- Guidance Document for Groundwater Sustainability Plan - Stakeholder Communication and Engagement.pdf
- Guidance Document for Sustainable Management of Groundwater - Engagement with Tribal Governments.pdf
- Preparation Checklist for GSP Submittal.pdf

DWR SGMA Best Management Practices

- BMP 1 Monitoring Protocols Standards and Sites.pdf
- BMP 2 Monitoring Networks and Identification of Data Gaps.pdf
- BMP 3 Hydrogeologic Conceptual Model.pdf
- BMP 4 Water Budget.pdf
- BMP 5 Modeling.pdf
- BMP 6 Sustainable Management Criteria DRAFT.pdf
- BMP Framework.pdf

SGMA DWR Informational Brochures

- Domestic Well Users Brochure - English Version.pdf
- SGMA Interagency Brochure - English Version.pdf

Groundwater Background References

- Basic GW Hydrology USGS WSP2220.pdf
- Ground Water Manual USBR.pdf
- GW SW Single Source USGS Circ1139.pdf
- What is GW USGS OFR93-643.pdf

GSA-GSP Suggested Practice by Others

- Getting Involved in Groundwater Toolkit.pdf
- GSA Governance_2016-03-08.pdf
- Guide to Water Quality Requirements SGMA.pdf
- GW Pumping Allocations SGMA Env Def Fund.pdf

★ GSP Emergency Regulations



SGMA Legislation

- 2014 Sustainable Groundwater Management Legislation with 2015 amends 1-15-2016.pdf

Database Management System

- Why do we need / want a DBMS?
 - Organize data
 - Archive data
 - Ease of use by stakeholders & FPBGSA staff
 - Support DWR data inquiries
 - Annual reports to DWR or others
 - DWR says so... *Section 352.6 Data Management System of Regulations*
- Can be simple or complex
 - DWR Water Data Library
 - Cuyama Basin
 - County of San Bernardino Landfills



<https://opti.woodardcurran.com/cuyama/login.php>

<https://landfilldata.gladata.com/default.aspx>