



Fillmore and Piru Basins
Groundwater Sustainability Agency

**Special Board of Directors
Meeting Thursday
June 2, 2022
5:00 p.m.**

In accordance with the California Governor's Executive Stay at Home Order and the County of Ventura Health Officer Declared Local Health Emergency and Be Well at Home Order resulting from the novel coronavirus (COVID-19), the Fillmore City Hall is closed to the public. Therefore, the FPB GSA will be holding its Regular Board of Directors meeting virtually using the ZOOM video conferencing application.

To participate in the Board of Directors meeting via Zoom, please access:

<https://us02web.zoom.us/j/87231896345?pwd=Y01Vd1pzNzVhMVhMQzZ3L25xcFBPZz09>

Meeting ID: 872 3189 6345

Passcode: FPBGSA

To hear just the audio portion of the meeting, phone into the toll-free number: **877 853 5247**

Meeting ID: 872 3189 6345

All participants are asked to join the meeting at least five minutes in advance of the 5pm start time and be aware that all participants will be "muted" until recognized by the host. If your computer has a camera, please enable it so we can ensure better engagement between participants.

If you would like to address the Board with a question or offer a comment, please follow these simple instructions to engage the host (Clerk of the Board):

1. During a meeting, click on the icon labeled "Participants" at the bottom center of your computer screen.
2. At the bottom of the window on the right side of the screen, click the button labeled "Raise Hand."
3. Once you've been recognized by the Chair, please click on "Raise Hand" again to remove the signal.

Audio Settings ^



Chat



Raise Hand



Q&A

Similarly, if you have a comment or question for the Board, you can use the "Chat" button to convey your question or comment to the HOST, who will put you in line to address the Board.

The Fillmore and Piru Basins GSA Board of Directors appreciates your participation and patience in using Zoom to conduct its public meeting.

AGENDA

1. CALL TO ORDER

1A Pledge of Allegiance

1B Directors Roll Call

1C Public Comments

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendaized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

**1D Approval of Agenda
Motion**

2. MOTION ITEMS

**2A Fiscal Year 2022-2023 Budget and Groundwater Charges
Motion**

The Board will receive a presentation from staff on the draft Fiscal Year 2022-2023 Budget and proposed groundwater extraction charges and provide comments and direction. The Board will subsequently hold a public hearing and consider approving the budget and groundwater charges at its regular meeting of June 16, 2022.

ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting** on Thursday, **June 16, 2022**, or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 N. Lombard Street in Oxnard during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524- 1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

Approved: 
Board Chair Kelly Long

Posted: (date) May 31, 2022 (time) 5:45pm (attest) Eva Ibarra
At: <https://www.FPBGSA.org>

Posted: (date) May 31, 2022 (time) 6:15pm (attest) Eva Ibarra
At: <https://www.facebook.com/FPBGSA/>

Posted: (date) May 31, 2022 (time) 6:30pm (attest) Eva Ibarra
At: UWCD, 1701 N. Lombard Street, Oxnard CA 93030



Item No. **2A Motion**

DATE: May 31, 2022 (for Jun 2, 2022 meeting)

TO: Board of Directors

FROM: Anthony A. Emmert, Executive Director

SUBJECT: **Draft Fiscal Year 2022-2023 Budget and Groundwater Charges**

RECOMMENDED ACTION

The Board will receive a presentation from staff on the draft Fiscal Year 2022-2023 Budget and associated groundwater charges and provide comments and direction.

BACKGROUND

2021-2022 Scope of Work

During the Fiscal Year 2021-2022, the Agency completed groundwater sustainability plans for both the Fillmore basin and Piru basin and submitted the plans to the California Department of Water Resources in January 2022, as required by the Sustainable Groundwater Management Act (SGMA). In April, the Agency submitted its first annual reports, and is updating its online groundwater database, both requirements of SGMA. Additionally, the Agency secured easements/access agreements for its Monitoring Wells project, completed bid documents, and issued requests for bids to drillers. Bids are due in Jun 2022, and construction is expected to commence next fiscal year, in September 2022 (after bird nesting season). The Agency also collaborated with the California Department of Fish and Wildlife, The Nature Conservancy, and University of California Santa Barbara regarding developing the concept of the Cienega Springs Enhancement project. These were the most significant achievements and associated expenditures for the current fiscal year. The groundwater sustainability planning grant from the Department of Water Resources (DWR) is reimbursing the Agency for up to 75% of its expenditures on the groundwater sustainability plans development and the Monitoring Wells project.

2022-2023 Scope of Work

For the upcoming 2022-2023 Fiscal Year, major scope of work items for the Agency include:

- Monitoring Wells Project (\$600,000) – Construction is scheduled for the three Sespe Cienega Monitoring Wells and the triple-completion East Grove Monitoring Wells cluster in late September, following the end of bird nesting season. As mentioned earlier in this report, the Agency issued requests for bids in May 2022 and hopes to secure a driller or drillers by the end of Jun 2022. Staff expects construction to be completed by early November 2022. Total expected cost is approximately \$600,000, with a significant portion funded by the groundwater sustainability planning grant. Reimbursements from DWR are running about six months behind invoices, so the Agency will need to carry the full cost of the project up front and for several

months following. Due to current drought conditions and worldwide supply chain challenges, the Agency may need to modify this cost estimate.

- Annual Reports and Update of Online Groundwater Database (\$50,000) – SGMA requires the Agency to prepare annual reports for both of its groundwater basins for every water year, as well as update its online groundwater database. The two reports will cover the Water Year 01 Oct 2021 to 30 Sep 2022. Work on these reports and online database will take place between 30 Sep 2022 and 30 Apr 2023.
- Cienega Springs Enhancement Project Conceptual Evaluation (\$50,000) – The Sespe Cienega is an important groundwater dependent ecosystem (GDE) area at the Fillmore basin-Piru basin boundary. Restoration work in the GDE area is ongoing, being led by the California Department of Fish and Wildlife, under its Cienega Springs Restoration Project, located in the vicinity of the Fillmore Fish Hatchery. An additional restoration effort is being undertaken by The Nature Conservancy (TNC) on land to the east of the CDFW properties. Multiple year droughts have severe negative effects on the GDE area. Upstream pumping also has an effect, although much less than the effects from droughts. In its groundwater sustainability plans, the Agency committed to developing a conceptual project to help sustain a refugia portion of the GDE area during multiple year droughts by providing irrigation water to the Cienega Springs Restoration area from a nearby well perforated in the deeper aquifer zone. During the fiscal year, the Agency will develop conceptual project alternatives and preliminary cost estimates. This effort will be in conjunction with CDFW, TNC, and the University of California, Santa Barbara. Work is expected to proceed through the fiscal year, with the goal of having the next phase ready for inclusion in the Fiscal Year 2023-2024 budget.
- Subsidence Evaluation (\$25,000) – Data gathered by DWR on subsidence will be processed and evaluated, and a technical memorandum prepared. This work will progress through the fiscal year, as the data becomes available from DWR.
- Well Permitting Review Process (\$20,000) – A well permitting review process that complies with Executive Order N-7-22 and is supportive of the Agency’s groundwater sustainability plans will be developed, in coordination with the County of Ventura, and implemented early in the new fiscal year.
- Shallow Domestic Wells Identification (\$20,000) – During multiple year droughts, it is possible that older, shallow domestic wells could be negatively impacted (although modeling using DWR climate factors did not indicate this would occur). Some of these vulnerable shallow wells may supply disadvantaged communities within the basins. The work will include identification and screening evaluation of the shallow domestic wells and preparation of a technical memorandum. If vulnerable wells are identified, replacing them could be a potential future grant-funded Agency project.
- Grant Applications (\$20,000) – the California Department of Water Resources is expecting to begin receiving applications for grant funding for proposed groundwater sustainability projects through its Sustainable Groundwater Management (SGM) Grant Program Round 2 in September 2022. If the Agency identifies any potential projects that would be eligible for grant funding, this work will provide grant application assistance to the Agency.

- Receivables Collections (\$30,000) – Several well owners/operators are carrying an unpaid balance, creating an inequity. This work would provide for legal assistance to advance the Agency collections of receivables.

Proposed FY 2022-2023 Groundwater Charges

Staff recommends that the Agency leave the groundwater extraction charge at \$12.00 per acre-foot for the coming fiscal year. This charge has been in place since Jul 2019. Maintaining the existing charge should generate enough revenue to cover the budgeted activities.

FISCAL IMPACT

None. The Board will provide direction to staff regarding the draft Fiscal Year 2022-2023 budget and groundwater charges. Any feedback will be incorporated into a final proposed budget that will be discussed and voted on by the Board at the June 16, 2021, meeting. The adoption of an annual budget and groundwater extraction fee rates allows the Agency to collect groundwater extraction charges from pumpers within Agency boundaries and authorizes the payment of Agency expenditures.

ATTACHMENTS

Attachment 1 – Draft Fiscal Year 2022-2023 Budget

Proposed Motion: Provide comments and direction on the draft Fiscal Year 2022-2023 Budget and groundwater extraction fees.

1st: Director _____ 2nd: Director _____
Voice/Roll call vote: Director Kimball: Director Long: Director McFadden:
Director Meneghin: Director Pace: Director Villasenor:

**Fillmore and Piru Basins GSA
FY 22-23 Proposed Budget**

Attachment 1

	FY 22-23 Accrual Basis <u>Proposed Budget</u>	FY 21-22 Accrual Basis <u>Adopted Budget</u>
Income		
40001 · Groundwater Extraction Charge*	638,031	540,000
41000 · Grant Revenue		
41001 · State Grants	400,058	537,970
Total 41000 · Grant Revenue	400,058	537,970
47000 · Other Revenue		
47001 · Late Fees	-	
47012 · Returned Check Charges	-	
Total 47000 · Other Revenue	-	
Total Income	1,038,089	1,077,970
Gross Profit	1,038,089	1,077,970
Expense		
52200 · Professional Services		
52240 · Prof Svcs - IT Consulting	1,700	1,700
52250 · Prof Svcs - Groundwtr/GSP Prep		
52251 · Prof Svcs - UWCD GW Services	-	-
52252 · Prof Svcs - GSP Consultant	165,000	430,000
Total 52250 · Prof Svcs - Groundwtr/GSP Prep	165,000	430,000
52270 · Prof Svcs - Accounting	24,200	24,200
52275 · Prof Svcs - Admin/Clerk of Bd	25,000	25,000
52280 · Prof Svcs - Executive Director	50,000	40,000
52290 · Prof Svcs - Other	20,000	-
Total 52200 · Professional Services	285,900	520,900
52500 · Legal Fees		
52501 · Legal Counsel	60,000	30,000
Total 52500 · Legal Fees	60,000	30,000
53000 · Office Expenses		
53010 · Public Information	1,000	1,000
53020 · Office Supplies	500	500
53026 · Postage & Mailing	2,000	2,000
53110 · Travel & Training	4,000	4,000
Total 53000 · Office Expenses	7,500	7,500
53500 · Insurance		
53510 · Liability Insurance	2,500	2,500
Total 53500 · Insurance	2,500	2,500
70000 · Interest & Debt Service		
70120 · Interest Expense	-	-
Total 70000 · Interest & Debt Service	-	-
70130 · Bank Service Charges	-	
81000 · Capital Expenditures	600,000	505,000
Total Expense	955,900	1,065,900
Net Income	82,189	12,070