



**Fillmore and Piru Basins**  
Groundwater Sustainability Agency

## **Board of Directors Meeting**

**Thursday, May 18, 2023, 4:00 p.m.**

**City of Fillmore City Hall Council Chambers  
250 Central Avenue, Fillmore, CA 93015**

**To participate in the Board of Directors meeting via Zoom, please access:**

<https://us02web.zoom.us/j/85480305580?pwd=ZnFBWGhtVU05dXd3REFkM255c0h6UT09>

Meeting ID: **854 8030 5580**

Password: **FPBGSA**

To hear just the audio portion of the meeting, phone into:

Toll-free number: **877 853 5247** Meeting ID: **854 8030 5580**

### **AGENDA**

#### **1. CALL TO ORDER**

**1A Pledge of Allegiance**

**1B Directors Roll Call**

**1C Public Comments**

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendaized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

**1D Approval of Agenda**

**Motion**

#### **2. UPDATES**

**2A Director Announcements/Board Communications:**

Oral Reports from the Board

**Fillmore Pumpers Association Stakeholder Director Update**

**Piru Pumpers Association Stakeholder Director Update**

**Environmental Stakeholder Director Update**

**City of Fillmore Member Director Update**

**United Water Conservation District Member Director Update**

**County of Ventura Member Director Update**

**2B Executive Director Update**

**Information Item**

The Executive Director will provide an informational update on Agency activities since the previous Board of Directors meeting of April 20, 2023.

**2C Legal Counsel Update**

**Information Item**

Legal Counsel will provide an informational update on Agency’s legal issues and concerns since the previous Board of Directors meeting of April 20, 2023.

**2D GSP Consultant Update**

**Information Item**

Representatives from Daniel B Stephens & Associates will provide an informational update on Agency’s groundwater sustainability planning and reporting activities since the previous Board of Directors meeting of April 20, 2023.

**3. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**3A Approval of Minutes**

The Board will consider approving the Minutes from the Board Meeting of April 20, 2023.

**3B Approval of Warrants**

The Board will consider approving payment of outstanding vendor invoices

Aleshire & Wynder LLP	\$ 2,636.00
County of Ventura IT Services Dept.	\$ 537.70
DBS&A	\$11,265.00
Roger, Anderson, Malody & Scott LLP	\$ 300.00
United Water Conservation District	\$21,105.80

**3C Monthly Financial Report**

The Board will receive the Agency’s monthly profit and loss statement and balance sheet.

#### 4. MOTION ITEMS

##### 4A Fiscal Year 2023-2024 Budget and Groundwater Charges

###### Motion

The Board will receive a presentation from staff on the Fiscal Year 2022-2023 Budget and Proposed groundwater extraction charges and provide comments and direction. The Board will subsequently hold a public hearing and consider approving the budget and groundwater charges at its next regular meeting on June 15, 2023.

#### 5. INFORMATION ITEMS

##### 5A Basins Groundwater Conditions Report

###### Information

The Board will receive a presentation from United Water Conservation District staff on the conditions of the Fillmore and Piru basins following significant winter precipitation.


#### 6. FUTURE TOPICS FOR BOARD DISCUSSION

#### 7. ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting** on Thursday, **June 15, 2023**, or call of the Chair.

*Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 N. Lombard Street in Oxnard during normal business hours.*

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524- 1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved:   
Board Chair Kelly Long

Posted: (date) May 15, 2023 (time) 9:15a.m. (attest) Kris Sofley  
At: <https://www.FPBGSA.org>

Posted: (date) May 15, 2023 (time) 9:30a.m. (attest) Kris Sofley  
At: <https://www.facebook.com/FPBGSA/>

Posted: (date) May 15, 2023 (time) 9:45a.m. (attest) Kris Sofley  
At: UWCD, 1701 N. Lombard Street, Oxnard



**Board of Directors Meeting**  
**Thursday, April 20, 2023**  
**4:00 p.m.**  
**MINUTES**

**Directors in Attendance**

Director Carole Fornoff  
Director Debbie Jackson  
Director Gordon Kimball  
Director Albert Mendez  
Director Candice Meneghin

**Directors Absent**

Chair Kelly Long

**Staff in Attendance**

Anthony Emmert, executive director  
Keith Lemieux, legal counsel  
Eva Ibarra, clerk of the Board

**Public in Attendance**

Ben Cooper, Ensave/SCE  
Zachary Hanson, UWCD  
Caleb Hayhoe, ICF/SCE  
Rachel Laenen, Kimball Ranches-El Hogar  
Tony Morgan, DBS&A  
Ed Reese, UWCD

**1. Call to Order 4:01pm**

Director Kimball called the Board Meeting to order at 4:01p.m.

**1A Pledge of Allegiance**

Director Fornoff led everyone in reciting the Pledge of Allegiance.

**1B Directors Roll Call**

The clerk called roll. Five Directors were present (Fornoff, Jackson, Kimball, Mendez, Meneghin). Director Long was absent.

**1C Public Comments**

Director Kimball asked if there were any public comments. None were offered.

**1D Approval of Agenda**

**Motion**

Motion to approve agenda, Director Meneghin; Second, Director Mendez. Roll call vote: five ayes (Fornoff, Jackson, Kimball, Mendez, Meneghin); none opposed; one absent. Motion carries unanimously 5/0/1.

## UPDATES

### 2A Director Announcements/Board Communications: Oral Reports from the Board

#### **Fillmore Pumpers Association Stakeholder Director Update**

Director Jackson reported FPA's Board meetings will now take place every other month, on the third Tuesday of the month, and said pumpers are planning their annual meeting for June 20.

#### **Piru Pumpers Association Stakeholder Director Update**

Director Fornoff had nothing to report.

#### **Environmental Stakeholder Director Update**

Director Meneghin reported her participation in the Tour of Arrundo donax removal efforts in the watershed on April 20, 2023. She also participated in the Sespe Cienega Restoration efforts organized by Santa Clara River Conservancy and UCSB. She also mentioned the FPBGSA's new monitoring wells at Sespe Cienega area will help gain better understanding of groundwater and surface water interaction. She said the Boys and Girls Club tour to the Cienega site will take place on Monday, April 24, 2023, and mentioned a WaterTalks tour of the Sespe Cienega will soon follow. Director Meneghin added that the Oxnard College live event on Santa Clara River Watershed will take place on April 24, 2023.

#### **City of Fillmore Member Director Update**

Director Mendez had nothing to report.

#### **United Water Conservation District Member Director Update**

Director Kimball reported on current water resources and said water is still coming into Santa Clara River from multiple tributaries. He mentioned Lake Piru has been spilling since March, and 20-30 tons of floating debris from the winter storms have already been removed from the lake. He mentioned that DWR has extended the water release from Castaic from the end of April until the end of May, at which point United will make way for Article 21 water or other supplemental water. Director Kimball said the area's groundwater basins need to be filled as much as possible with this runoff, following many dry years. He said United is limited to 375cfs diversion at the Freeman due to limitations of the existing fish screens, but United is working to design and permit a facility with higher instantaneous diversion capacity, for high runoff years. He said United staff are planning and working day and night to figure out what will work best for this process. He added that upcoming projects for the Santa Felicia Dam will require United to reduce water levels during construction periods.

## **County of Ventura Member Director Update**

Director Long was absent.

### **2B Executive Director Update**

#### **Information Item**

Executive Director Anthony Emmert provided an informational update on the Agency's activities since the previous Board meeting on February 16, 2023. Mr. Emmert reported staff have prepared the final GSP grant progress report, and semi-annual groundwater billing notices for the period of July 1 through December 31 have now been mailed out. He mentioned the groundwater conditions report will be available in May and said that United's team is actively working on the fiscal year 2023-2024 work plan in preparation for the budget.

### **2C Legal Counsel Update**

#### **Information Item**

Legal Counsel provided an informational update on the Agency's legal issues and concerns since the previous Board of Directors meeting of February 16, 2023. Legal Counsel Keith Lemieux provided an overview of two proposed bills (AB 550 and AB 779) that may impact the GSAs if adjudication were to occur in the basins. He also discussed SB 315 and AB 1205 and explained the consequences the proposed legislation could have on some agencies. Director Meneghin requested that Legal Counsel provide further updates on AB 550 and AB 779 at a future Board meeting.

### **2D GSP Consultant Update**

#### **Information Item**

Representatives from Daniel B Stephens & Associates provided an informational update on Agency's groundwater sustainability planning and reporting activities since the previous Board of Directors meeting of February 16, 2023. Mr. Tony Morgan said annual reports have been sent to DWR. He completed his update by discussing SGMA grants, which are scheduled to be announced by DWR in August 2023.

## **3. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

### **3A Approval of Minutes**

The Board approved the Minutes from the Board Meeting of February 16, 2023.

**3B Approval of Warrants**

The Board approved payment of outstanding vendor invoices:

DBS&A	\$23,075.50
Aleshire & Wynder LLP	\$ 427.50

**3C Monthly Financial Report**

The Board received the Agency's monthly profit and loss statement and balance sheet.

Motion to approve consent items, Director Fornoff; Second, Director Meneghin. Roll call vote: Five ayes (Fornoff, Jackson, Kimball, Mendez, Meneghin); none opposed; one absent. Motion carries unanimously 5/0/1.

**4. MOTION ITEMS**

**4A Selection of Board Secretary**

**Motion**

The Board considered and selected a new Secretary.

Motion to approve Director Mendez as Secretary of the Board, Director Fornoff; Second, Director Meneghin. Roll call vote: Five ayes (Fornoff, Jackson, Kimball, Mendez, Meneghin); none opposed; one absent. Motion carries unanimously 5/0/1.

**4B Financial Auditing Services**

**Motion**

The Board approved amendment number two to Agreement 2019-08-21 with Rogers, Anderson, Malody & Scott, LLP for financial auditing services for the Fiscal Years 2021-2022 and 2022-2023 for up to \$10,120.

Motion to approve, Director Fornoff; Second, Director Meneghin. Roll call vote: Five ayes (Fornoff, Jackson, Kimball, Mendez, Meneghin); none opposed; one absent. Motion carries unanimously 5/0/1.

**5. INFORMATION ITEMS**

**5A Agricultural Energy Efficiency Program**

**Information Item**

The Board received a presentation from Southern California Edison Company on its Agricultural Energy Efficiency Program which provides incentives for irrigation variable frequency drives on farms. Mr. Ben Cooper and Mr. Caleb Hayhoe both provided the presentation that described in detail the services provided by the program in assisting agricultural energy efficiency for farmers.

Director Jackson requested more information from SCE, stating that she would like to share with the members of the Fillmore Basin Pumpers Association.

Director Fornoff also requested more details regarding the services offered by SCE, as she would like to share the details at the upcoming June Piru Basin Pumpers Association meeting.

Director Kimball adjourned the meeting with the mention of inviting all to contact United Water to make their reservations to tour the Freeman Diversion.

**FUTURE TOPICS FOR BOARD DISCUSSION**

None

**ADJOURNMENT 5:01 p.m.**

Director Kimball adjourned the Board meeting at 5:01 p.m. to the next **Board Meeting** on Thursday, **May 18, 2023**, or call of the Chair.

**ATTEST:** \_\_\_\_\_  
**Director Kimball FPB GSA Board of Directors**

I certify that the above is a true and correct copy of the minutes of the Fillmore and Piru Basins Groundwater Sustainability Agency’s Board of Directors meeting of April 20, 2023.

**ATTEST:** \_\_\_\_\_  
**Eva Ibarra, Clerk of the Board**





**BOARD OF DIRECTORS MEETING**  
**April 20, 2023 @ 4:00pm**  
**City Council Chambers, Fillmore City Hall**  
250 Central Avenue, Fillmore, CA 93015

Name: Richard Laenen

Name: \_\_\_\_\_

Organization: KINGMAN RANCHES - EL HOGAR

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: Caleb Hayhoe

Name: BEN COOPER

Organization: ICF / SCE

Organization: ENSAVE / SCE

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Organization: \_\_\_\_\_

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Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Fillmore and Piru Basins GSA**  
**Check Detail**  
May 2023

Type	Num	Date	Name	Account	Original Amount
Bill Pmt -Check	11188	05/10/2023	Aleshire & Wynder LLP	10000 · Bank of the Sierra	-2,636.00
Bill Pmt -Check	11189	05/10/2023	County of Ventura IT Services Department	10000 · Bank of the Sierra	-537.70
Bill Pmt -Check	11190	05/10/2023	Daniel B Stephens & Associates, Inc.	10000 · Bank of the Sierra	-11,265.00
Bill Pmt -Check	11191	05/10/2023	Rogers, Anderson, Malody & Scott, LLP	10000 · Bank of the Sierra	-300.00
Bill Pmt -Check	11192	05/10/2023	United Water Conservation District	10000 · Bank of the Sierra	-21,105.80
					<u>-35,844.50</u>



**Fillmore and Piru Basins**  
*Groundwater Sustainability Agency*

**Item No.**        **3C Consent Calendar**

**DATE:**         **May 11, 2023**

**TO:**             **Board of Directors**

**SUBJECT:**      **Monthly Financial Report**

**SUMMARY**

The Board will receive the monthly financial report for the Fillmore and Piru Basins Groundwater Sustainability Agency (Agency).

**BACKGROUND**

UWCD accounting staff has prepared financial reports based on the Agency revenue and expenses for the month of April 2023.

**FISCAL IMPACT**

None

Attachments:    April 30, 2023 P/L Budget Performance  
                         April 30, 2023 Balance Sheet

**Fillmore and Piru Basins GSA**  
**Profit & Loss Budget Performance**  
 July through April 2023

	<u>Jul - Apr 23</u>	<u>Annual Budget</u>	<u>Budget</u>
<b>Income</b>			
40001 · Groundwater Extraction Charge	349,982.23	638,031.42	54.85%
41000 · Grant Revenue			
41001 · State Grants	0.00	400,057.68	0.00%
<b>Total 41000 · Grant Revenue</b>	<b>0.00</b>	<b>400,057.68</b>	<b>0.00%</b>
47000 · Other Revenue			
47001 · Late Fees	8,205.50	0.00	
47012 · Returned Check Charges	0.00	0.00	
<b>Total 47000 · Other Revenue</b>	<b>8,205.50</b>	<b>0.00</b>	
<b>Total Income</b>	<b>358,187.73</b>	<b>1,038,089.10</b>	<b>34.50%</b>
<b>Gross Profit</b>	<b>358,187.73</b>	<b>1,038,089.10</b>	<b>34.50%</b>
<b>Expense</b>			
52200 · Professional Services			
52240 · Prof Svcs - IT Consulting	760.85	1,700.00	44.76%
52250 · Prof Svcs - Groundwtr/GSP Prep			
52251 · Prof Svcs - UWCD GW Services	37,995.09	0.00	
52252 · Prof Svcs - GSP Consultant	130,525.95	165,000.00	79.11%
<b>Total 52250 · Prof Svcs - Groundwtr/GSP Prep</b>	<b>168,521.04</b>	<b>165,000.00</b>	<b>102.13%</b>
52270 · Prof Svcs - Accounting	10,551.63	24,200.00	43.60%
52275 · Prof Svcs - Admin/Clerk of Bd	8,400.03	25,000.00	33.60%
52280 · Prof Svcs - Executive Director	47,333.25	50,000.00	94.67%
52290 · Prof Svcs - Other	0.00	20,000.00	0.00%
<b>Total 52200 · Professional Services</b>	<b>235,566.80</b>	<b>285,900.00</b>	<b>82.39%</b>
52500 · Legal Fees			
52501 · Legal Counsel	20,361.00	60,000.00	33.94%
<b>Total 52500 · Legal Fees</b>	<b>20,361.00</b>	<b>60,000.00</b>	<b>33.94%</b>
53000 · Office Expenses			
53010 · Public Information	0.00	1,000.00	0.00%
53020 · Office Supplies	113.13	500.00	22.63%
53026 · Postage & Mailing	45.78	2,000.00	2.29%
53110 · Travel & Training	11.81	4,000.00	0.30%
53000 · Office Expenses - Other	1,922.80		
<b>Total 53000 · Office Expenses</b>	<b>2,093.52</b>	<b>7,500.00</b>	<b>27.91%</b>
53500 · Insurance			
53510 · Liability Insurance	2,437.42	2,500.00	97.50%
<b>Total 53500 · Insurance</b>	<b>2,437.42</b>	<b>2,500.00</b>	<b>97.50%</b>
70130 · Bank Service Charges	0.00	0.00	
81000 · Capital Expenditures			
81001 · Design & Cons - Monitoring Well	514,689.00	600,000.00	85.78%
81000 · Capital Expenditures - Other	0.00	0.00	
<b>Total 81000 · Capital Expenditures</b>	<b>514,689.00</b>	<b>600,000.00</b>	<b>85.78%</b>
<b>Total Expense</b>	<b>775,147.74</b>	<b>955,900.00</b>	<b>81.09%</b>
<b>Net Income</b>	<b>-416,960.01</b>	<b>82,189.10</b>	<b>-507.32%</b>

**Fillmore and Piru Basins GSA**  
**Balance Sheet**  
As of April 30, 2023

	April 2023
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Bank of the Sierra	970,618.39
<b>Total Checking/Savings</b>	970,618.39
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	456,807.72
<b>Total Accounts Receivable</b>	456,807.72
<b>Total Current Assets</b>	1,427,426.11
<b>TOTAL ASSETS</b>	1,427,426.11
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	35,844.50
<b>Total Accounts Payable</b>	35,844.50
<b>Total Current Liabilities</b>	35,844.50
<b>Total Liabilities</b>	35,844.50
<b>Equity</b>	
32000 · Retained Earnings	1,808,541.62
Net Income	-416,960.01
<b>Total Equity</b>	1,391,581.61
<b>TOTAL LIABILITIES &amp; EQUITY</b>	1,427,426.11



**Item No.**           **4A Motion**

**DATE:**            May 15, 2023 (for May 18, 2023 meeting)

**TO:**                Board of Directors

**FROM:**            Anthony A. Emmert, Executive Director

**SUBJECT:**        **Draft Fiscal Year 2023-2024 Budget and Groundwater Charges**

#### **RECOMMENDED ACTION**

The Board will receive a presentation from staff on the draft Fiscal Year 2023-2024 Budget and proposed groundwater extraction charges and provide comments and direction. The Board will subsequently hold a public hearing and consider approving the budget and groundwater charges at its next regular meeting on June 15, 2023.

#### **BACKGROUND**

The Agency submitted its first groundwater sustainability plans to the California Department of Water Resources (DWR) in January 2022, as required by the Sustainable Groundwater Management Act (SGMA) and expects comments from DWR by January 2024. It completed construction of its grant-funded monitoring wells in late 2022 and is finalizing submittals for its groundwater sustainability planning grant, which included approximately a \$2 million scope of work. It also submitted a SGMA Implementation Round 2 grant application to DWR in December 2022 – DWR expects to announce grant awards in August 2023. The Agency also submitted the required Annual Reports for the Fillmore basin and Piru basin in March 2023, as required by SGMA. These were the most significant achievements and associated expenditures for the current fiscal year.

For the upcoming 2023-2024 Fiscal Year, major scope of work items for the Agency include:

- Well Permitting Review Process – Development of a well permitting review process that complies with Executive Orders N-7-22 and N-3-23 and is supportive of the Agency’s groundwater sustainability plans, in coordination with the County of Ventura.
- Annual Report and Update of Online Groundwater Database – Preparation of an annual report for the period October 2022 to September 2023, as well as keeping current the online groundwater database. This work may be reimbursable, should DWR award the SGM Implementation grant.
- Cienega Springs Enhancement – Develop conceptual project alternatives and preliminary cost estimates for a project to improve the recovery of the Cienega area following periods of drought, in conjunction with the California Department of Fish and Wildlife, the University of California, Santa Barbara, and The Nature Conservancy. This effort will progress through the fiscal year, with the goal of having the next phase ready for inclusion in the Fiscal Year 2023-2024 budget. This work may be reimbursable, should DWR award the SGM Implementation grant.

- Subsidence Evaluation – Utilize data gathered by California Department of Water Resources on subsidence and develop technical memorandum. This work will progress through the fiscal year, as the data becomes available. This work may be reimbursable, should DWR award the SGM Implementation grant.
- Evaluation of Vulnerable Shallow Wells – Gather and analyze information on the shallowest of drinking water wells and evaluate vulnerability to multiple-year droughts.
- Evaluation of Rising Groundwater – Install equipment to evaluate rising groundwater at basins boundaries areas.
- Policies Update – Review and update the Agency’s bylaws/policies, with focus on compliance with the Government Accounting Standards Board (GASB) standards.

At present, staff proposes to leave the groundwater extraction charge at \$12.00 per acre-foot.

**FISCAL IMPACT**

None. The Board will provide direction to staff regarding the draft Fiscal Year 2023-2024 budget and groundwater charges. Any feedback will be incorporated into a final proposed budget that will be discussed and voted on by the Board at the June 15, 2023, meeting. The adoption of an annual budget and groundwater extraction fee rates allows the Agency to collect groundwater extraction fees from pumpers within Agency boundaries and authorizes the payment of Agency expenditures.

**ATTACHMENTS**

None

Proposed Motion: Provide comments and direction on the draft Fiscal Year 2023-2024 Budget and groundwater extraction fees.

1<sup>st</sup>: Director \_\_\_\_\_

2<sup>nd</sup>: Director \_\_\_\_\_

Voice/Roll call vote:

Director Fornoff:

Director Jackson:

Director Kimball:

Director Long:

Director Mendez:

Director Meneghin: