



**Fillmore and Piru Basins**  
Groundwater Sustainability Agency

**Special Board of Directors Meeting**  
**Thursday, May 30, 2024, 4:00 p.m.**  
**City of Fillmore City Hall Council Chambers**  
**250 Central Avenue, Fillmore, CA 93016**

**To participate in the Board of Directors meeting via Zoom, please access:**

<https://us02web.zoom.us/j/83861777153?pwd=dm9MUXRMeEU0TFc3MUNEUGtWUis2Zz09>

Meeting ID: **838 6177 7153** Passcode: **Special**

To hear just the audio portion of the meeting, phone into:  
Toll-free number: **877 853 5247** Meeting ID: **838 6177 7153**

## **AGENDA**

### **1. CALL TO ORDER**

#### **1A Pledge of Allegiance**

#### **1B Directors Roll Call**

#### **1C Public Comments**

Fillmore and Piru Basins Groundwater Sustainability Agency (Agency) will accept public comment concerning agenda items at the time the item is considered and on any non-agenda item within the jurisdiction of the Board during the agendized Public Comment period. No action will be taken by the Board on any non-agenda item. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker per issue.

#### **1D Approval of Agenda**

##### **Motion**

### **2. MOTION ITEMS**

#### **2A Fiscal Year 2024-2025 Budget and Groundwater Extraction Fees**

##### **Motion**

The Board will receive a presentation from staff on the draft Fiscal Year 2024-2025 Budget and proposed groundwater extraction fee and provide comments and direction.

### **ADJOURNMENT**

The Board will adjourn to the next **Regular Board Meeting** on Thursday, **June 20, 2024**, or call of the Chair.

*Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 N. Lombard Street in Oxnard during normal business hours.*

Special Fillmore and Piru Basins Groundwater Sustainability Agency Board of Directors Meeting  
May 30, 2024

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the UWCD Office at (805) 525-4431 or the City of Fillmore at (805) 524- 1500. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.*

Approved:   
Board Chair Kelly Long

Posted: (date) May 29, 2024 (time) 3:30pm (attest) Eva Ibarra  
At: <https://www.FPBGSA.org>

Posted: (date) May 29, 2024 (time) 3:35pm (attest) Eva Ibarra  
At: <https://www.facebook.com/FPBGSA/>

Posted: (date) May 29, 2024 (time) 3:40pm (attest) Eva Ibarra  
At: UWCD, 1701 N. Lombard Street, Oxnard CA 93030

Posted: (date) May 29, 2024 (time) 3:45 pm (attest) Eva Ibarra  
At: Fillmore City Hall, 250 Central Avenue, Fillmore, CA 93016



**Item No.** 2A Motion  
**DATE:** May 27, 2024 (for May 30, 2024, meeting)  
**TO:** Board of Directors  
**FROM:** Anthony A. Emmert, Executive Director  
**SUBJECT:** **Fiscal Year 2024-2025 Budget and Groundwater Extraction Fees**

### **RECOMMENDED ACTION**

The Board will receive a presentation from staff on the draft Fiscal Year 2024-2025 Budget and proposed groundwater extraction fee and provide comments and direction.

### **DISCUSSION**

#### **Current Fiscal Year 2023-2024**

During the current Fiscal Year 2023-2024, the Agency's primary focus has been on: 1) modification of the Agency's groundwater sustainability plans (GSPs) in response to an "incomplete" finding from the California Department of Water Resources (DWR) in January 2024, and resubmittal to DWR in July 2024, as required by the Sustainable Groundwater Management Act (SGMA); and 2) development of a well permit review process that complies with California Executive Orders N-7-22 and N-3-23 and is complimentary of the Agency's GSPs. The Agency also prepared and submitted the Annual Reports for its two basins for the 2022-2023 water year and updated its online groundwater database, as required by SGMA. Additionally, the Agency worked with DWR to amend and finalize all invoices associated with the Agency's \$1.5 million dollar groundwater sustainability planning grant and is preparing the final grant reporting documents.

#### **Upcoming Fiscal Year 2024-2025**

In response to the recent comments from and technical meetings with DWR, the Agency has added or modified several planned activities for the upcoming 2024-2025 Fiscal Year, primarily data gathering to fill groundwater level and biological data gaps. Following are the major scope of work items for the Agency in the upcoming Fiscal Year:

- **Monitoring and Reporting (\$203,000)**
  - Groundwater Data Gaps – Address groundwater data gaps at Interconnected Surface Water-Groundwater Dependent Ecosystem (ISW-GDE) areas (Del Valle, East Grove, Sespe Creek Above Confluence) by addition of existing shallow wells to monitoring network and/or the siting of future new monitoring wells(s).
  - Data Collection Contract with County – Contract with the County of Ventura to collect groundwater data in the Del Valley ISW-GDE area within the County but outside of the United Water Conservation District service area.

- Biological Data Gaps – Address biological data gaps East Grove ISW-GDE area by development and implementation of Biological Monitoring Plan, including snorkel surveys, eDNA, and chemical and physical data collection and analyses.
- Annual Reports & Online Database – Prepare and submit Annual Reports and update Online Database.
- Subsidence Analysis – Analyze LiDAR data from DWR and prepare Subsidence Technical Memorandum.
  
- **Domestic Well Drought Vulnerability Analysis (\$80,000)**
  - Outreach & Data Gathering – Contact owners of known shallow domestic wells to gather any available data on well construction (depth, screening, pump location, etc.)
  - Update Online Database – Update Online Database with any new information gathered on the shallow wells.
  - Analyze Vulnerability – Analyze vulnerability of shallow domestic wells to dewatering when water levels reach anticipated low levels during future drought periods.
  - Develop Mitigation Plan – If analysis confirms that shallow domestic wells are vulnerable to dewatering during planned low water levels during drought periods, develop mitigation plan for implementation in future fiscal years.
  
- **Cienega Springs Drought Mitigation Project (\$100,000)**
  - Develop Project Concept – In coordination with the property owners (California Department of Fish and Wildlife, The Nature Conservancy) and restoration proponents (Santa Clara River Conservancy, Friends of the Santa Clara River, UCSB), develop the project concept for provision of water from deeper-screened existing production wells to provide supplemental water for critical riparian plants in the Cienega Springs ISW-GDE area. The work will likely include field observations, data gathering, and research regarding property restrictions.
  - Develop and Analyze Options and Feasibility – Develop alternatives and analyze feasibility of project.
  - Property Access-Permitting-CEQA – If the project is found to be feasible and consensus can be reached with property owners and other parties, develop property access agreements, initiate permitting and California Environmental Quality Act process.
  
- **Groundwater Sustainability Plans Updates (\$140,000)**
  - Amendment of Groundwater Sustainability Plans – Work includes adoption of the final draft Amended Groundwater Sustainability Plans on July 9, 2024, and submittal to DWR by July 16, 2024.
  - Modeling – Modeling work includes: Updating the Regional Groundwater Model to improve discretization (smaller grid size); loading data for most recent water years; performing calibration and preparing calibration technical memorandum; developing and running scenarios to better quantify surface water flow reductions associated with pumping, better quantify surface water flow increases associated with supplemental water replenishment program, and other scenarios under development. The work product will support the development of the 5-Year Progress Reports during the FY 2025-2026.

- **General Programs & Projects Development (\$130,000)** – Includes general support with the following: regulatory compliance (i.e. Executive Orders Well Permits GSPs Reviews), development of management actions (i.e. Water Export Analysis & Policy Development), general programs and projects development, identification and application for grants, governmental advocacy for legislation and regulations that may affect the agency.

Attached is the draft Fiscal Year 2024-2025 Budget. Due to the additional scope of work that will be needed prior to the Agency’s preparation of its Groundwater Sustainability Plans 5-Year Progress Reports (due Jan 2027), the Agency’s revenue requirement will be higher for the Fiscal Year 2024-2024 and remain so for at least the next two fiscal years. For that reason, staff recommends the Agency increase its groundwater extraction fee to \$14 per acre-foot.

Following the Board’s budget and fees discussion, Agency staff will finalize the draft budget and make it available for stakeholder review and comment. The Agency will then hold a noticed public hearing to receive comments on the proposed groundwater extraction fee on June 20, 2024, during the Board’s regular meeting.

**FISCAL IMPACT**

None

**ATTACHMENTS**

Draft Fiscal Year 2024-2025 Budget

Proposed Motion: Provide comments and direction on the draft Fiscal Year 2024-2025 Budget and Proposed Groundwater Extraction Fee.

1<sup>st</sup>: Director \_\_\_\_\_

2<sup>nd</sup>: Director \_\_\_\_\_

Voice/Roll call vote:

Director Fornoff:

Director Jackson:

Director Kimball:

Director Long:

Director Mendez:

Director Meneghin:

**Fillmore and Piru Basins Groundwater Sustainability Agency**  
 Draft Fiscal Year 2024-2025 Budget

	FY 24-25	FY 23-24	FY 23-24 Current Projections		
	Accrual Basis	Accrual Basis	Accrual Basis		
	Proposed Budget	Adopted Budget	April Actuals	May to June Projection	Total Year End Projection
<b>Income</b>					
40001 Groundwater Extraction Charge	\$ 770,000.00	638,536.92	323,600.81	\$ 300,000.00	623,600.81
41000 Grant Revenue					
41001 State Grants	0.00	95,000.00	425,311.31	0.00	425,311.31
<b>Total 41000 Grant Revenue</b>	<b>\$ 0.00</b>	<b>\$ 95,000.00</b>	<b>\$ 425,311.31</b>		<b>425,311.31</b>
47000 Other Revenue					
47001 Late Fees	0	0.00	22,836.46	0.00	22,836.46
47012 Returned Check Charges		0.00			
<b>Total 47000 Other Revenue</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 22,836.46</b>	<b>\$ 0.00</b>	<b>\$ 22,836.46</b>
<b>Total Income</b>	<b>\$ 770,000.00</b>	<b>\$ 733,536.92</b>	<b>\$ 771,748.58</b>	<b>300,000.00</b>	<b>1,071,748.58</b>
<b>Gross Profit</b>	<b>\$ 770,000.00</b>	<b>\$ 733,536.92</b>	<b>\$ 771,748.58</b>	<b>300,000.00</b>	<b>1,071,748.58</b>
<b>Expenses</b>					
52200 Professional Services			0.00		
52240 Prof Svcs - IT Consulting	9,874.25	1,785.00	2,467.23	2,467.23	4,934.46
52250 Prof Svcs - Groundwtr Tech Services			3,245.64	3,245.64	6,491.28
52251 Prof Svcs - UWCD GW Services		40,000.00	14,088.91	25,911.09	40,000.00
52252 Prof Svcs - GSP Consultant		495,000.00	120,452.75	374,547.25	495,000.00
5225A Prof Svcs - Monitoring & Reporting	203,000.00				
5225B Prof Svcs - Dom Well Vulnerability	80,000.00				
5225C Prof Svcs - Cienega Drought Project	100,000.00				
5225D Prof Svcs - GSPs Updates	140,000.00				
5225E Prof Svcs - General Pgrms & Prjcts Dvlpmnt	130,000.00				
<b>Total 52250 Prof Svcs - Groundwtr Tech Services</b>	<b>653,000.00</b>	<b>\$ 535,000.00</b>	<b>\$ 137,787.30</b>	<b>403,703.98</b>	<b>541,491.28</b>
52270 Prof Svcs - Accounting	25,000.00	25,410.00	33,383.86	6,676.77	40,060.63
52275 Prof Svcs - Admin/Clerk of Bd	25,000.00	26,250.00	16,505.22	3,301.04	19,806.26
52280 Prof Svcs - Executive Director	50,000.00	57,888.81	22,625.88	4,525.18	27,151.06
52290 Prof Svcs - Other	10,000.00	21,000.00	547.81	109.56	657.37
<b>Total 52200 Professional Services</b>	<b>772,874.25</b>	<b>\$ 667,333.81</b>	<b>\$ 213,317.30</b>	<b>420,783.76</b>	<b>634,101.06</b>
52500 Legal Fees					
52501 Legal Counsel	30,000.00	40,000.00	15,982.43	3,196.5	19,178.92
<b>Total 52500 Legal Fees</b>	<b>\$ 30,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ 15,982.43</b>	<b>3196.486</b>	<b>19,178.92</b>
53000 Office Expenses	0.00	2,000.00	0.00	0	0.00
53010 Public Information	1,000.00	1,000.00	230.60	769.40	1,000.00
53020 Office Supplies	1,000.00	1,000.00	234.45	300.00	534.45
53026 Postage & Mailing	1,000.00	1,000.00	1,102.89	300.00	1,402.89
53060 Computer Software			10.58	1,000.00	1,010.58
53110 Travel & Training	1,000.00	2,000.00	479.91	1,000.00	1,479.91
<b>Total 53000 Office Expenses</b>	<b>\$ 4,000.00</b>	<b>\$ 7,000.00</b>	<b>\$ 2,058.43</b>	<b>\$ 3,369.40</b>	<b>5,427.83</b>
53500 Insurance					
53510 Liability Insurance	2,756.25	2,625.00	2,462.42	0.0	2,462.42
<b>Total 53500 Insurance</b>	<b>2,756.25</b>	<b>\$ 2,625.00</b>	<b>\$ 2,462.42</b>	<b>\$ 0.00</b>	<b>2,462.42</b>
70130 Bank Service Charges	270	0.00	450.00	90	540.00
80000 AR Write-Offs - Bad Debt Exp.			1.47		1.47
81000 Capital Expenditures	0	0.00	0.00	0.0	0.00
<b>Total Expenses</b>	<b>\$ 809,900.50</b>	<b>\$ 716,958.81</b>	<b>\$ 234,272.05</b>	<b>\$ 427,439.65</b>	<b>\$ 661,711.70</b>
<b>Net Operating Income</b>	<b>-\$ 39,900.50</b>	<b>\$ 16,578.11</b>	<b>\$ 537,476.53</b>	<b>-\$ 127,439.65</b>	<b>\$ 410,036.88</b>
<b>Other Expenses</b>					
Depreciation	10,299.96		8,583.30	1,716.66	10,299.96
<b>Total Other Expenses</b>	<b>\$ 10,299.96</b>	<b>\$ 0.00</b>	<b>\$ 8,583.30</b>	<b>\$ 1,716.66</b>	<b>\$ 10,299.96</b>
<b>Net Other Income</b>	<b>-\$ 10,299.96</b>	<b>\$ 0.00</b>	<b>-\$ 8,583.30</b>	<b>-\$ 1,716.66</b>	<b>-\$ 10,299.96</b>
<b>Net Income</b>	<b>-\$ 50,200.46</b>	<b>\$ 16,578.11</b>	<b>\$ 528,893.23</b>	<b>-\$ 129,156.31</b>	<b>\$ 399,736.92</b>